

TO: Ohio AmeriCorps Programs  
FROM: Mary Cannon, ServeOhio Director of AmeriCorps  
DATE: March 10, 2020  
RE: Coronavirus Disease 2019

Ohio AmeriCorps Programs,

In order to support the health and well-being of AmeriCorps members and program staff, we're providing guidance and additional information pertaining to the Coronavirus Disease 2019 (COVID-19).

CNCS has posted their [COVID-19 FAQ's on this website](#). Please review and continue to revisit this information as it will be updated as necessary.

Below are Ohio AmeriCorps specific updates. Review all the details and contact your Program Officer with questions.

- 1) Attendance at one of the upcoming 2020 National Service Training Conferences is **no longer required**. As of the date of this communication, the conferences have NOT been cancelled. Please follow your agency and/or program travel policies regarding restrictions and/or limitations.
- 2) All monitoring activities scheduled for March and early April will be postponed. Your Program Officer will be in touch to reschedule your monitoring visit(s).
- 3) Due to State of Ohio travel restrictions, all staff travel that is non-essential is not allowed as this time. We will let you know when this restriction is removed.
- 4) Follow your agency/program policies pertaining to service site closures. If you do not have a plan or policy specific to service site closures, now is the time to create one. This type of policy should be AmeriCorps specific and clearly communicate the member's responsibilities when their service site(s) is closed.

This policy might include reference to teleservice. Teleservice is when a member will serve from home or off-site from the member's normal service location where a supervisor is unable to physically be present to verify hours. A program's teleservice policy **must** be approved by your Program Officer and be in place prior to members teleserving.

Review the [CNCS Teleservice Guidance memo](#) and [ServeOhio Teleservice Guidance](#) document for more information.

- 5) Please continue to use preventative measures recommended to maintain public health and safety which includes members staying home while they're sick. If members must be excused from service for an extended period -either due to site closures and/or illness - work with your Program Officer to explore options for supporting each member to successfully complete their service commitment.

As well, here are website resources that may be of benefit to you and your members.

- 1) The Centers for Disease Control and Prevention (CDC) [COVID-19 website](#) provides Travel Notices, updates and additional resources.
- 2) In coordination with the CDC, the [Ohio Department of Health](#) is monitoring COVID-19 and has public health resources including a list of local health districts.

We will continue to communicate about the COVID-19 illness in order to support you, your members and your communities. Please contact me or your Program Officer with any concerns.

In service,

A handwritten signature in black ink that reads "Mary E. Cannon". The signature is written in a cursive, flowing style.

Mary E. Cannon