



SERVE OHIO

Ohio Commission on Service and Volunteerism



**Ohio AmeriCorps
New Program Director and Staff Training: #OHAmeriCorps
August 1-2, 2013**

General Services Division
4200 Surface Road, Walnut Conference Room
Columbus, Ohio 43228

Thursday, August 1, 2013, 10AM - 5PM

- 10:00 AM** **Welcome – Bill**
- 10:05 AM** **Introduction to ServeOhio and National Service/AmeriCorps – Bill, Mary**
- **ServeOhio Staff Roles, Commissioners, Website**
 - **CNCS Website and Resources**
 - **Ohio AmeriCorps Programs**
 - **AC Listserv**
 - **AmeriCorps 101**
- 10:30 AM** **CNCS and Ohio AmeriCorps Provisions Review – Ingyr, Mary, Lisa, Nadine, Mark**
- **Read and bring copies of both Provisions**
- 12:00 PM** **Lunch on your Own**
- 1:15 PM** **Financial Management and Reporting – Lisa**
- **Grant Management**
 - **PER**
 - **Corps Network Member Insurance Plan**
- 2:15 PM** **Break**
- 2:30 PM** **Compliance – Ingyr, Mary, Bill**
- **Site and Monitoring Visits**
- 3:00 PM** **Member Management – Ingyr, Nadine**
- **Member Management and Documentation; Member Timesheets**
 - **OnCorps**
 - **eGrants**
 - **Inclusion**
- 4:30 PM** **Final Thoughts and Questions**

Friday, August 2, 2013, 9AM - Noon

- 9:00 AM **Recap and Questions so Far**
- 9:15 AM **Performance Measure and Reporting Progress – Mary**
- **Entering performance measures and reporting progress**
- 10:45 AM **Member Support – Nadine**
- **Justice Talking**
 - **Esprit de Corps**
- 11:30 AM **Final Thoughts, Questions and Upcoming Events**

ADDITIONAL INFORMATION – Directions, Hotel, Parking, Lunch and Provisions

Directions to General Services Division

[Click here](#) for directions to the General Services Division. We will have a sign-in sheet in the lobby of the main entrance, and we'll direct you to the Walnut Room once you arrive.

Overnight Accommodations

Should you need overnight accommodations, consider staying near Hilliard near Evans Way Ct. [using this list](#) of nearby hotels.

Parking

There is free parking in a lot adjacent to the building. Do not park in the short-term Visitor parking or reserved parking spaces. Please enter the building through the main entrance, facing Surface Road.

Lunch, Snacks and Coffee

Food is permitted in the Walnut Room. There is an eat-in area in the building that includes snack and coffee vending machines.

Lunch will be on your own at noon for an hour. While there are [over 10 options for nearby restaurants](#), the majority of them require you to drive.

Wi-Fi

There is free wi-fi in the building. We encourage you to bring your personal electronic devices to download supplemental materials and navigate our website. **Wi-Fi Username:** dasguest **Password:** Online12

Provisions

Please **read and bring** the Ohio AmeriCorps Supplementary Provisions and the CNCS AmeriCorps Grant Provisions with you. We will thoroughly review each provision and share important updates.