



The Ohio Commission on Service and Volunteerism utilizes the OnCorps reporting system to collect data from Ohio AmeriCorps programs, including specific reports from program directors/coordinators. Following are selected “best practices” that Ohio AmeriCorps program directors/coordinators have identified that have strengthened their program administration.

Member Development & Support

- Have a training schedule for the year prepared and share at the member pre-service; be sure to cover reporting procedures and guidelines at the pre-service event. (Mary Cannon, Ohio Historical Society; mcannon@ohiohistory.org)
- Organize member in “regions” when you have a statewide program. Members meet bi-weekly by regions to discuss program updates, challenges, upcoming events, and projects. (Amy Souders, Children’s Hunger Alliance, akiger@childrenshungeralliance.org)
- Two successful training sessions conducted were the “What’s Your Symbol” that reveals how a person works, relates to others and operates in their personal and professional lives. Another successful training focused on “Evaluation of Educational Activities” and the use of logic models. (Candi Withem, Rural Action, candi@ruralaction.org)
- Training was conducted for property managers that serve as host site supervisors. Property managers spent ½ day receiving education on policies and operating procedures. Property managers discussed different scenarios, brainstormed potential training topics, and support strategies. (Stacey Herman, National Church Residences, sherman@ncr.org)
- Program hosts monthly calls, one for host site supervisors and one for AmeriCorps members to help connect and support members in the statewide program. Host site AmeriCorps teams decide on the upcoming months topic, as a strategy to engage members. (Bridget McFadden, Ohio College Access Network, mcfaddenb@ohiocan.org)
- Education Specialist observes tutors and uses Behavioral Observation and documents on a Best Practices Check List to identify areas of excellence and/or needing improvement. The staff member then provides feedback, coaching, and support (Greg Howard, Urban Appalachian Council, goward@uacvoice.org)
- Engage site supervisors in the mid-term evaluation to ensure a quality discussion (Mary Cannon, Ohio Historical Society, mcannon@ohiohistory.org); provide three performance reviews during the program year which helps ensure site supervisors are regularly communicating with members (Bridget McFadden, Ohio College Access Network, mcfaddenb@ohiocan.org).

- Conduct a mid-term survey focused on training effectiveness ((Candi Withem, Rural Action, candi@ruralaction.org).
- AmeriCorps programs from specific cities or regions meet periodically to discuss programming collaboration ideas, recruitment, and support for members, etc. Contact any ***Columbus*** based program that has been operating for one or more years.