

Ohio Community Service Council  
September 24, 2009  
10AM – 3PM

Attendees: Susan Rogers, Margaret Wildi, Tina dunphy, Charlotte Jones-Ward, Jeff King, Chelsea Merriman, Jay Smith, and Clifford Smith  
OCSC Staff: Bill Hall, John Poole, Frank Underwood, Mark Holtzapple, David O'Reilly and Ingyr Coleman-scribe

Committee Meetings- 10:00 AM- 11:15 AM

- AmeriCorps – Small Conference Room
- Education/Outreach/Promotion – Large Conference Room
- Disaster/Preparedness/Response – Large Conference Room

Call to Order- 11:15 AM

Discussion: Ohio AmeriCorps Funding via the American Recovery and Reinvestment Act

- Bill and Mark discussed what the ARRA grant is, how many programs we have under this funding, the reporting requirements, and the dollars it brought into the state.

Program Presentation: Columbus Housing Partnership

Committee Reports

Executive

- Susan Rogers reported the committee discussed the transition planning and a need for assessment. Also they spoke about funding and the Serve America Act.

AmeriCorps

- Chelsea Merriman reported about the release of the 2010 NOFO schedule for Oct. 5, 2009 for Formula and Competitive. The Serve America Act is going to allow us to expand some of the current programs and bring on new fully operational programs as well as planning grants. We want to reach out to areas that AmeriCorps isn't currently in the state. We want to strengthen our Military outreach through current programs and also look for organizations that currently support Military to become AmeriCorps programs. We are looking at what we submitted to the Competitive competition last year and making decisions on what to submit this year. The Corporation made a change to the competition, before it was two separate funding sources for State Commissions and National Programs and now there is one funding competition for both Commissions and National Programs. Fixed Amount Grants, the Corporation is still figuring out the amount and currently it is optional for programs to apply for. The Ed Award will increase to \$5,350 starting 2010 and the transferability of the Ed Award is only allowable for people that are 55 or older before Oct.

1, 2009. Currently the Ed Award is only allowed to be transferred to a biological child, foster child or grandchild. Currently there is no written guidance. PDAT Inclusion training dollars will now include Learn & Serve and Senior Corps programming. The PDAT application is due Nov. 3, 2009. Forging New Links meeting dates are March 15 & 16 2010. Amy Thompson is taking over the content portion of the conference for this year and OSU is still handling the registration and website

#### Disaster/Preparedness/Response

- David O'Reilly reported that the recruitment and promotion brochures and posters are in. The display boards are used at various venues through local organizations. September is National Preparedness month and the open house is Tuesday, September 29, 2009 at the Ohio EMA building from 10:00 AM to 1:00 PM. Current projects are MRC grants, database enhancements, and training volunteers for Medical Corps, and liability documentation of aiding in the distribution of H1N1 vaccination. Also David and John attended the national conference for Citizen Corps.

#### Education/Outreach/Promotion

- Jeff King reported that MDDO materials are being mailed and 3000 booklets have been mailed. The position for MDDO coordinator is posted and comes down Oct. 2, 2009. The MDDO Coordinator position is from Oct. to March, Campus Compact is supporting that position. The committee is looking at service in Ohio as a whole, how we promote service to the citizens, and how we should move forward. 34 license plates have been purchased to date. The committee is looking at how to advertise the license plate to get more purchased, and how to deal with the funds that are received. National Senior Corps week and the Learn & Serve Challenge could be good for promotion of the plate. Walter McNamara is working on finding out what is allowable.

#### New Council Member Recommendation

- Bill Hall reported that every one of recommendations for council members has been approved. OCSC has to pay \$5 to the state per person for paperwork. Susan Rogers, Jeff King and Chuck White were all re-appointed. There are three new members: Nina Keller, Sandy Johnson, and Johnmark Oudersluys. The Council still has two vacancies, Youth and Local government. If any of the current members has names of people they want to submit, they should forward them to Rev. Willie Peterson.

#### Approval of 6/18/09 Minutes

- Motion by Susan Rogers 1<sup>st</sup> by Jeff King 2<sup>nd</sup> by Charlotte Jones-Ward

#### Financial Report/Budget

- Mark reported that we are operating on continue resolution. Comparing last year's quarter to this year we are down in our spending, mainly because of the open position of the Director of Programs. Working on the budget we have a surplus of apx. \$1,000. State is taking back money from agencies based on the estimates that were submitted, if the estimates were high the state would take whatever wasn't used. Mark stated that we receive money from the Shelter Project that Frank Underwood overseas which is \$35,000. Mark also gave Lisa Tope, Grants Officer recognition for her work on the ARRA reporting.

#### Timeline for Move to Central Service Agency

- The move to CSA should be effective Jan.1, 2010. Mark has a timeline in place before that date to make sure we are ready to move. In October he will be working on agreements and exit agreements for Aging. November he will be working on the nuts and bolts piece with OBM and setting up a chart of accounts and the agency's new code. December he will start entering encumbrances into the new system, and the payroll has to be prepared before January 1<sup>st</sup>. He has also mapped out the entire task that is currently handled by Aging and what OCSC wants CSA to handle. He wants to negotiate with CSA about the financial piece and how much we need to pay for that service.

#### Volunteer License Plate Position Paper/Walter

- Walter was unable to attend due to another assignment. The board decided to contact him to see the best way to move forward with the information that Walter has researched.

#### National CNCS Commissioner Institute Report/Jeff

- Jeff reported that the information for the Council members orientation was very informative. He stated that many State Commissions don't receive any funding from their states and have to raise money throughout the year to operate. Jeff reported that the information that he received by attending the institute will be helpful to him and wants to share more information at the Council retreat.

## Director's Report

- Transition Update
  - Bill reported that the Director of Program's position was posted on September 14 and the posting comes down on September 30. OCSC to date has received 68 applications. The goal is to hire someone by mid November. Other staffing changes and re-organizing will move forward after the Director of Program's position is filled. Priorities will be finalized at the Council retreat.
  
- Serve America Act Implementation
  - Bill reported that authorization does not equal appropriation. None of the money has been finalized yet. All three of the budgets (House, Senate and the White House) have a large increase for AmeriCorps. Local match is still a concern. Tina and Bill are looking at dual outreach. Many organizations are interested but not sure if they will be financially fit to handle the grant. He is also looking at trying to construct larger programs possibly through the Department of Education and the Board of Regents. Bill is looking at a change of thought on how we do outreach and how we currently seek organizations for programming.
  
- State Service Plan
  - Bill reported that new state service plans are due every three years and we are due this year to start a new plan. However the Corporation allows Commissions to change their timelines and Bill requested to postpone the new plan until next year. The new plan would have been due November 3 and with the transition process ongoing for this year he felt a postponement was in the best interest of OCSC. He wants to update the current plan and then look at how to move forward for the new plan from that point. The plan requires a substantial amount of public input and the Council needs to add the new core categories of the Corporation. Also it now requires the governor's approval.

Adjourn- Motion by Susan Rogers, 1<sup>st</sup> by Jeff King and 2<sup>nd</sup> by Clifford Smith

**Council Retreat: November 19 & 20**