

# Ohio Community Service Council

## Council Meeting Minutes

May 21, 2009

### Members Present

Susan Rogers  
Margaret Wildi  
Owen Wrassman  
Jeff King  
Bob Garbo  
Rev. Willie Peterson  
Charlotte Jones-Ward  
Clifford Smith  
Chelsea Merriman  
Dick Kinsley  
Tina Dunphy  
Greg Landsman

### Members Absent

Chuck White  
Pakkiri Rajagopal (Raj)  
Gary Cates  
Maureen Drummond  
Brian Williams  
Diane Daniels  
Jay Smith

### Staff Present

Kitty Burcsu, Bill Hall, Frank Underwood, Mark Holtzapple, and Shirley Genton.  
Walter McNamara, Assistant Attorney General.

### **I. Call to Order**

Susan Rogers called the meeting to order at 11:18 a.m.

### **II. Approval of Minutes of April 23 Council Meeting**

**Motion:** Rev. Willie Peterson moved to approve the minutes of the April 23, 2009 Council meeting. Bob Garbo seconded. **Motion Approved.**

### **III. Financial Report – Reported by Mark Holtzapple**

The Governor's Office issued an Executive Order re additional cuts to state funds, resulting in an \$18,000 cut to OCSC. OCSC will also receive a 10% cut in funding from the Department of Health.

The Federal Administrative Grant will increase \$40,000 in January 2010. Half of this amount will be reflected in the FY 2010 budget and half is FY 2011.

Mark suggested to the Executive Committee that a budget be approved at the July meeting.

### **Update on Fiscal Agent Change- Reported by Kitty Burcsu**

OCSC is seeking a decision regarding a new fiscal agent in the next biennium. Central Service will not be able to accommodate OCSC in FY 2010 due to other commitments and required responsibilities. The OBM analyst for the Department of Aging is working to resolve OCSC's fiscal agent change.

### **Implementation of Serve America Act**

- The President's budget increased AmeriCorps program dollars.
- The Volunteer Generation fund has \$10,000,000 in the budget rather than 50 million authorized. CNCS proposes to grant the entire amount competitively rather than the proposed 50% allocated to state commissions.

### **IV. Committee Reports:**

#### **Executive Committee- Reported by Susan Rogers**

- Committee met to finalize the offer of Executive Director to Bill Hall, the offer has been accepted, he will start the new position on July 1, 2009.

#### **AmeriCorps Program Committee – Reported by Chelsea Merriman**

- The Program Team is working on the agreements for the Recovery Act Grants.
- OCSC received approximately \$450,000 in Competitive Recovery funds, and approximately \$1.2 million in Formula Recovery funds.
- Committee was asked to think about the current pending policy regarding the rule that states programs can only be funded under Formula funds for 9 years (reference purple sheet). No decision has been made to suspend the rule.
- Ohio programs are asking for just over \$4 million in Competitive Grants (reference blue sheet).

**Motion:** Rev. Willie Peterson moved to table decisions on the AmeriCorps Formula applications pending notification of Competitive funding due this week. Bob Garbo seconded. **Motion Approved.**

**Motion:** Rev. Willie Peterson moved to hold a special meeting on June 18, 2009 for the purpose of making the decision on AmeriCorps funding. Bob Garbo seconded. **Motion Approved.**

### **Disaster Preparedness & Response – Reported by Susan Rogers**

- The Fourth Quarter and Final Report form for the 4 Lead Volunteer Centers regarding deliverable activities will be due July 15, 2009.
- Deliverables from the Ohio Department of Health have not yet been established for the next contract.
- Need to capture more Medical Reserve Corps (MRC) data in the reports.
- Seven Regional Citizen Corps Conferences are being held in May and June in the State. Attendance has been down due to the travel restrictions.
- A statewide VRC Train the Trainer session is being planned for the fall.

### **Education, Outreach & Promotion – Reported by Jeff King**

- Topic of discussion was how we collaborate with groups across the state to share in the proceeds from the Volunteer License Plate.
- Original plans centered on a competitive grant process to distribute proceeds generated from the sale of the plates. An alternative idea suggests that organizations submitting documentation of the purchase of the plate by their volunteers and supporters would receive a share of the profits at designated times throughout the year. More organizations would be likely to actively promote the plate resulting in many more sales if it was a sure money maker vs a competitive grants process.
- AG Walter McNamara acknowledged a number of risks and obstacles to the proposed profit share plan but indicated he could work with staff to develop policies and processes that minimized risks.
- A next step would be to engage several organizations in a work group to design a workable process.

**Motion:** Margaret Wildi moved to accept the report and continue to move forward with the options to work with organizations to do a profit sharing concept to promote the license plate. Richard Kinsley seconded. **Motion Approved.**

**Special note:** Susan Rogers thanked Owen Wrassman for organizing the AmeriCorps Kick-Off event at the Reds Game in Cincinnati. Bill Hall said that 350 AmeriCorps members attended the game.

### **New Council Member Recommendations Committee – Reported by Rev. Willie Peterson**

- Members met via conference call to discuss their tasks and to seek reappointment of Susan Rogers, Jeff King, and Jay Smith. A letter has been sent to the Governor's Office requesting their reappointment.
- Committee will conduct a survey of Council members' skills, interests, geography, and constituency to identify gaps and help inform the selection of candidates for appointment.

**Executive Director's Report – Reported by Kitty Burcsu**

- Kitty said that she and Bill Hall have a scheduled meeting every Wednesday to discuss transitional work.

**V. Unfinished Business-** Reported by Kitty Burcsu

**Approval of Strategic Plan Documents and Monitoring Plan (reference handout)**

Kitty referenced the Strategic Plan and one-page snapshot to be used as an educational tool.

**Motion:** Rev. Willie Peterson moved to approve the strategic plan document. Owen Wrassman seconded. **Motion Approved.**  
Changes were suggested for the one-page snapshot prior to approval by Council.

**VI. New Business – Susan Rogers**

- Susan Rogers passed around the Otterbein Alumni magazine that featured Chelsea Merriman as one of the graduating seniors. She graduated as one of the top 7 in her class.
- Rev. Willie Peterson also graduated from Youngstown State University with a Bachelor of Arts in Social Work.

**Motion:** Jeff King moved to adjourn. Owen Wrassman seconded.  
Meeting adjourned at 1:48 p.m.

Submitted by Shirley Ann Genton.

