

## COMMISSION MEETING MINUTES



**Meeting Date:** January 14, 2016

**Meeting Location:** Vern Riffe Center, 77 South High Street, Columbus, Ohio-31<sup>st</sup> Floor, Room East B&C

**In Attendance:** Donald Bean, John Beck, Andrew Brenner, Winnie Brewer, Gary Cates, Jane Federer, Charlotte Jones-Ward, Johnmark Oudersluys, David Parker, Matthew Rubin, Chris Shaffer, Katy Will .

**Ex Officio:** Tina Dunphy, Kim Hettel. **Staff/Counsel:** William Hall, Mary Cannon, Carrie Niino-Koontz, Jennifer Sanders, Lisa Tope, Rebecca Verhoff-Kiss, Walter McNamara.

**Absent:** Sheila Fox, Faye Heston, Adrian Hill, Peggy Lehner, Pandora Shaw-Dupras, Brenda Stier-Anstine, Judy Turner.

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### New Business

Meeting was called to order by Chair Johnmark Oudersluys at 10:05AM. Oudersluys welcomed Commissioners Representative Andrew Brenner, Ohio House Education Chair; Vice Chancellor Gary Cates, Ohio Department of Higher Education; Katy Will, Ohio Department of Aging; and new ServeOhio staff member Carrie Niino-Koontz, Director of Finance and Operations, who were attending their first Commission meeting.

It was moved by Jones-Ward, seconded by Brewer, to approve the minutes of the prior meeting, which had been distributed in advance. Motion carried.

Oudersluys announced the realignment of commission leadership with the departure of Chair William Russell. Per ServeOhio by-laws, Vice-Chair Oudersluys now becomes Chair and Secretary Federer now becomes Vice-Chair. Oudersluys appointed Fox to fill the office of Secretary.

Oudersluys requested commissioners contact him directly to serve on the nominating committee for commission officer elections. A slate of candidates will be presented to the full commission in March and voting will occur in June.

There were no visitors or public comments (Attachment 1).

### Executive Director's Report

Hall updated Commissioners on current topics as summarized in his written report (Attachments 2, 3, 4, 5, 8 and 9).

### Discussion and Approval of PY 2016 AmeriCorps Competitive Grant Submission

Mary Cannon, ServeOhio Program Development and Evaluation Officer, referred the group to the 2016 Ohio AmeriCorps Competitive Application Summary document (Attachment 6) for details of the process that is used to review applications and develop funding recommendations for presentation to Commissioners. For the current round of funding there were a total of 10 applications requesting over

\$4.4 million. This included 5 new applicants, 1 re-compete (those starting a new three-year cycle), and 4 continuation projects in years 2 and 3 of a funding cycle. Continuation grants do not require re-approval by the Commission.

Mary Cannon then reviewed the ServeOhio FY16 Competitive Application Snapshot document (Attachment 7) that provided snapshots of all competitive applications received. After presenting each project recommended for funding, including continuation projects, Cannon noted that there were two applications that were not being recommended: Food for Good Thought Vocational Support, Inc. and Springfield Promise Neighborhood.

Discussion on the premise of AmeriCorps Competitive Grants and the rationale behind staff recommendations: Competitive grants are not distributed by population as state formula grants. In order to grow the impact of this commission, we need our programs to compete on the national stage so that we can obtain more dollars for our state. With more programs from Ohio selected for competitive dollars, the portion increases allowing us to grow our portfolio. In the past, we have recommended applications of programs that historically have proven ability and capacity within organizational capacity and program deliverables. Long term strategies need to be reviewed to define commission funding priorities within development of competitive programming.

Concerns about applications that were not recommended for competitive dollar and whether they would be disqualified from other funding competitions were addressed. All current formula grants not recommended for competitive submission would retain current formula funding. ServeOhio staff will continue their work with non-recommended applicants to strengthen their submissions for future consideration.

Walter McNamara reminded Commissioners of the conflict of interest policy that requires recusal from the discussion and decision process by anyone who currently or within the past year has been an officer, director, trustee, full-time volunteer, or employee of an organization submitting an AmeriCorps grant application. There were no declared recusals. McNamara also reminded Commissioners that they may participate in the discussion but opt to voluntarily abstain from voting if they have no actual conflicts as defined above but are concerned about the possibility of perceived conflicts.

Oudersluys reminded Commissioners that a separate action would be recorded for each recommendation presented. Actions on the recommendations were as follows:

- Educational Service Center of Central Ohio—Moved by Federer, seconded by Bean, to accept the recommendation for funding in the amount of \$797,937. Motion carried on voice vote, with abstentions by Beck, Brewer, and Jones-Ward
- Food For Good Thought Vocational Support —Moved by Jones-Ward, seconded by Rubin, to accept the recommendation NOT To fund the request for \$271,324. Motion carried on voice vote with abstention by Brenner.
- Ohio Association of Community Colleges—Moved by Shaffer, seconded by Jones-Ward, to accept the recommendation for funding in the amount of \$430,418. Motion carried on voice vote with abstention by Shaffer.
- Ohio University—Moved by Brewer, seconded by Shaffer, to accept the recommendation for funding in the amount of \$315,383. Motion carried on voice vote with no abstentions.

- Springfield Promise Neighborhood—Moved by Jones-Ward, seconded by Brewer, to accept the recommendation NOT to fund the request for \$276,821. Approved on voice vote with no abstentions.
- Teach for America—Moved by Jones-Ward, seconded by Rubin, to accept the recommendation for funding in the amount of \$126,000. Motion carried on voice vote with no abstention.

Based on these actions, and including the continuation applications that did not require Commission action, competitive funding will be requested from CNCS in the amount of \$3,859,328 for program year 2016-17, supporting 10 programs and providing service opportunities for over 500 AmeriCorps members.

#### Defining ServeOhio's Role in Volunteer Engagement

Commissioners continued the dialogue initiated at the 2015 Commission Retreat on defining ServeOhio's role in volunteer engagement. Rebecca Verhoff-Kiss, ServeOhio Education and Outreach Officer, shared data from the 2015 Volunteering and Civic Life in America Report and current ServeOhio activities in volunteer engagement (Attachments 8 and 9).

Oudersluys lead commissioners in a Volunteer Process Mapping Exercise to identify at national, state and local resources that work with individuals who are looking for volunteer opportunities and organizations who are utilizing volunteers (Attachment 8). Results of the exercise will be discussed at the next commission meeting.

#### Announcements/Other Business

Next meeting is scheduled for Thursday, March 10, 2016; 9AM Executive Committee; 10AM Commission Meeting.

There being no other business the meeting adjourned at 4PM on a motion by Federer, seconded by Rubin and approved by acclamation.

#### Executive Committee Meeting

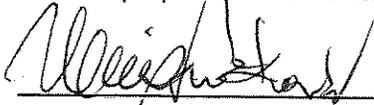
Committee convened at 9AM with Oudersluys, Federer, Hall, Niino-Koontz, and McNamara in attendance.

Discussion of officer realignment due to departure of William Russell and process of electing a new officer slate over the next several meetings as outlined in commission bylaws. Niino-Koontz stated financial processes are in good shape and recommends no changes to current operational processes. A budget revision will be brought to the commission for approval in June given the anticipation of new federal resources related to training and technical assistance. Guidance for the new funding is scheduled to be released in March.

Hall asked about the status of his annual review as required under the commission bylaws. Hall stated results for salary compression is anticipated in June.

There being no further business the meeting adjourned at 10AM.

Minutes prepared and submitted by:

  
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Carrie S. Niino-Koontz

Director of Finance & Operations

Certified by:

  
\_\_\_\_\_

Chair or Vice Chair

Approval Date: 3/10/16

**COMMISSION MEETING MINUTES**  
**Index to Attachments**



**Attachment 1: Visitor Log**

**Attachment 2: Executive Director's Report**

**Attachment 3: ASC FY2016 Omnibus Chart**

**Attachment 4: ServeOhio Staff – Primary Roles & Responsibilities**

**Attachment 5: Ohio Sunset Review**

**Attachment 6: 2016 Ohio AmeriCorps Competitive Application Summary**

**Attachment 7: 2016 ServeOhio FY16 Competitive Applications Snapshot**

**Attachment 8: ServeOhio Commission Meeting Presentation**

**Attachment 9: 2015 Stewards of Service Impact Report**





January 2016

**EXECUTIVE DIRECTOR'S REPORT**

**ADMINISTRATION**

**Federal Budget Update – FY 2016 – Chart Enclosed**

On December 18, 2015, President Obama signed H.R. 2029, the "Consolidated Appropriations Act, 2016." This legislation provides \$1,094,916,000 for the Corporation for National and Community Service and its programs, a \$39.9 million increase over last year. Highlights within the budget include a \$51 million increase in AmeriCorps State National funding and the inclusion of \$7.5 million in training and technical assistance funds that will be directed to state service commissions. More details on the funding will be forthcoming.

**Ohio Sunset Review Committee – Testimony Enclosed**

ServeOhio provided testimony before the Ohio Sunset Review Committee on 12/7/15 on the goals and objectives of the commission. The Sunset Review Committee is comprised of Ohio House and Senate members, as well as, other governor-appointed representatives; it is convened to evaluate agency usefulness, performance and effectiveness. Agencies are required to provide testimony on their primary purpose, goals and objectives; past and anticipated workload; past and anticipated funding sources; and basic information on its governing board. It is anticipated that legislation from this process will be provided to the full Ohio House and Senate in May.

**ServeOhio Website Redevelopment**

ServeOhio has started work with DAS-OIT to develop a new website that will improve navigation for users and increase technical support and security for the commission. A committee of commissioners (Rubin, Stier-Anstine, Shaffer) are providing guidance to ServeOhio staff. It is anticipated that the new website will be up within the next few months.

**Staff Roles and Responsibilities – Chart Enclosed**

In follow-up to the commission retreat, we have created a chart that demonstrates the activity percentages (AmeriCorps, Volunteer Engagement, Administration), funding source, and primary responsibilities for each ServeOhio staff member. This tool is designed to aid the commission in discussions regarding staff capacity to maintain and/or expand programming.

**AMERICORPS**

**Civic Reflection Curriculum Update**

ServeOhio continues its partnership with the Ohio Humanities Council (OHC) in providing civic reflection training and discussion opportunities for AmeriCorps members – currently working on an extensive update of the course curriculum. *Justice Talking* features discussions that use short philosophical and literary texts, images, videos and news articles on the nature of justice, service, and related themes. ServeOhio and OHC provide AmeriCorps members and program staff with initial training and ongoing support on the art of civic reflection and utilization of the curriculum. Participants lead similar discussions within in their programs to advocate for reflection that complements individual service efforts.

**Ohio Means Jobs Partnership Update**

ServeOhio is continuing to work with Ohio Means Jobs (OMJ) staff to create a function that will allow individuals to explore Ohio AmeriCorps positions via the OMJ website. Initial discussions include a landing page that will provide details on AmeriCorps and how national service differs from employment. From the landing page, individuals will be able to navigate postings of Ohio AmeriCorps positions and access the national AmeriCorps recruitment portal.

Ultimately, links to AmeriCorps will not only appear on the OMJ homepage, but also on other partner pages that have a similar target audience – such as the Ohio Department of Higher Education’s resources for recent college graduates. We expect the AmeriCorps component to be functioning within the next few months to coincide with recruitment for PY2016-2017.

**AmeriCorps Week**

AmeriCorps Week 2016 is slated for the week of March 7<sup>th</sup> – recognition and special programming will occur within programs at the local level. Given that our next commission meeting falls during this week – our primary content will focus on current AmeriCorps programming and impact with panels of program staff and members, as well as, discussion on future funding priorities and program models.

**Mayors (and County Officials) Day of Recognition for National Service**

Mayors Day 2016 will be held on Tuesday, April 5<sup>th</sup>. The day is designed to allow local elected officials – mayors and/or county officials – the opportunity to recognize the impact of national service programming within their communities. Last year 49 Mayors and 12 County Officials participated in Ohio; the goal in 2016 is to increase those numbers to 60 and 20, respectively. ServeOhio staff works in partnership with CNCS State Office staff on this initiative.

**AmeriCorps Monitoring Visits**

Onsite AmeriCorps monitoring for PY 2015-2016 has begun. The itinerary for each visit changes dependent on the such factors as risk level, size of grantee, design of program, past performance, and program staff experience. Elements of the visits include a review of program policy and procedure; review of current member files; and review of National Service Criminal History Check documentation for members and staff. Reviews of performance and financial data, as well as, meetings with organizational leadership are scheduled as needed. Below is the current monitoring schedule. Please contact me ([william.hall@serveohio.gov](mailto:william.hall@serveohio.gov)) if you are interested in participating in a visit; please note that these dates are fluid and often change due to organizational and staffing conflicts.

DATE	LOCATION	GRANTEE/PROGRAM
1/11/16	Cleveland	Teach for America Ohio – NE
1/12/16	Cleveland	College Now Greater Cleveland/Ohio College Guides
1/15/16	Cincinnati	Santa Maria Community Services/Project Advance
1/22/16	Columbus	American Red Cross of Greater Columbus/Ohio Response and Preparedness Corps
1/25/16	Columbus	State Library of Ohio/Guiding Ohio Online
1/27/16	Columbus	Ohio Association of Community Colleges/College Completion Coaches
1/29/16	Columbus	Ohio History Connection/Ohio History Service Corps
2/1/16	Columbus	Educational Service Center of Central Ohio/Ohio Reading Corps
2/3/16	Columbus	Community Properties of Ohio Impact Corporation/Building Blocks for School Readiness
2/5/16	Columbus	City Year Columbus
2/11/16	Cleveland	University Settlement/NEO Skills Corps
2/18/16	Toledo	United Way Greater Toledo/Graduation Coaches
2/25/16	Cleveland	University Hospitals Cleveland/AmeriCorps SUPER Coaches
3/3/16	Rootstown	Northeast Ohio Medical University/Corps for Rural Success and Health
3/18/16	Cincinnati	Teach for America Ohio – SW
3/21/16	Athens	Rural Action/Ohio Stream Restore Corps
3/22/16	Athens	Ohio University/COMCorps
3/28/16	Dayton	University of Dayton/Youth for Economic Self-Sufficiency
3/29/16	Dayton	Sinclair Community College/Mentoring Collaborative of Montgomery County
3/31/16	Youngstown	Youngstown Neighborhood Development Corporation/REVITALIZE
4/1/16	Cleveland	City Year Cleveland

## ***VOLUNTEER ENGAGEMENT***

### **ServeOhio Awards**

*Application Deadline – 1/29/16*

ServeOhio is seeking nominations for outstanding people, groups, and initiatives who make great contributions to their local communities and the state through service and volunteerism. The ServeOhio Awards will recognize a volunteer, service group, corporate group, or volunteer initiative in each of the five regions of the state (NW, NE, SW, SE, and Central). Nominators can choose to submit a nomination for an adult volunteer, youth volunteer, community volunteer group, corporate volunteer group, or national day of service project. Nominations for national service programs (AmeriCorps, Senior Corps) will not be accepted.

Nominations will be grouped and reviewed based on the geographic region of the state where the volunteer served. Five awards will be given; one in each region of the state. Self-nominations will be accepted and nominators are encouraged to submit multiple nominations. A cash award of \$1,000 will be issued to support the organization which benefited from the winner's service. The awards will be presented during National Volunteer Week, April 10-16, 2016 at the organization which benefited from the winner's service.

### **MLK Service Project Grants**

As part of our Stewards of Service Initiative, ServeOhio has awarded funds to seven projects totaling of \$6,100 for MLK Day 2016 (1/18/16). Over 30 applications were reviewed by staff and commissioners (Parker, Bean, Shaffer). Project design, geographic location, number of volunteers engaged, community partnerships, utilization of resources and funding history are all considered in this process.

- **Bowling Green State University, *Bowling Green***– Bowling Green students will celebrate MLK Day by participating in 30 service projects aimed at fighting hunger and malnutrition in northwest Ohio. Over 500 volunteers will work in teams to accomplish service challenges such as stocking food pantry shelves, cooking/serving meals, sorting clothing donations, and much more. At the conclusion of the projects, students will come together to reflect about the legacy of Dr. King and the importance of community service.
- **City of Dublin, *Dublin*** – 75 volunteers will participate in the “I’ve Been in Your Chair” project by creating fleece blankets and distributing them in-person to cancer patients receiving chemotherapy in central Ohio. Many of the volunteers are cancer survivors who know how important it is to be comfortable and warm while receiving chemotherapy.
- **City of East Liverpool, *East Liverpool*** – The City of East Liverpool will convene over 40 community volunteers to build ten wooden raised garden beds for neighborhood families, ensuring community-wide access to fresh produce. The volunteers will build the raised beds on MLK Day, but the project will last throughout the year, engaging an additional 60 volunteers to install, plant, and maintain the gardens throughout the summer and fall.
- **COAD/RSVP of the Ohio Valley, *Jackson***– On MLK Day, 90 volunteers will participate in the “Dreamscape: Books on the Bus” Project, serving youth in Wheelersburg, Pike Eastern, Wellston, and Jackson City Schools. Volunteers will install canvas pouch bags over the seat backs of school buses which will hold books that students can take to their seats and read on their way to and from school each day.
- **Denison University, *Granville***– 150 Denison students will celebrate MLK Day by participating in four campus-wide service projects that will raise awareness of hunger and food insecurity in their community. Students will create and distribute bag lunches, healthcare products, and fleece blankets for the local Salvation Army, homeless shelters, and afterschool programs in the community.

- **Habitat for Humanity of Greater Cincinnati, Cincinnati** – Over 50 Mount St. Joseph University students, AmeriCorps members, and community volunteers will come together to help eliminate substandard housing in Cincinnati. Volunteers will build tool sheds for Habitat for Humanity partner families from the ground up, learn about the issue of substandard housing, hear testimony from families receiving services, and learn about greater ways to get involved in the cause.
- **Walsh University, North Canton** – 320 students are teaming up with North Canton Character Counts to help area nonprofits complete 12 short-term, labor-intensive projects. The projects will address several needs in the Stark County community including child safety, health and wellness, environmental sustainability, civic engagement, and hunger.

**2015 Stewards of Service Impact Report – Report Enclosed**

ServeOhio continues its public-private Stewards of Service initiative with support from AEP Ohio and Honda of America. Stewards of Service initiatives include project grants for National Days of Service (MLK, Global Youth Service Day, Make A Difference Day), the Ohio Conference on Service and Volunteerism, and ServeOhio Awards. The enclosed report details activity for 2015.

# ASC FY 2016 Omnibus Chart

CNCS	FY15 Enacted Level	FY16 President's Budget	FY16 House Proposed	FY16 Senate Proposed	FY16 Omnibus
State Commission Grants	\$16,038,000.00		\$0.00	\$16,038,000.00	\$16,038,000.00
AmeriCorps State & National	\$335,430,000.00	\$425,105,000.00	\$318,046,000.00	\$270,000,000.00	\$386,000,000.00
AmeriCorps VISTA	\$92,364,000.00	\$96,885,000.00	\$92,364,000.00	\$90,000,000.00	\$92,364,000.00
AmeriCorps NCCC	\$30,000,000.00	\$30,500,000.00		\$30,000,000.00	\$30,000,000.00
Senior Corps	\$202,117,000.00	\$202,117,000.00	\$202,117,000.00	\$196,637,000.00	\$202,117,000.00
<b>Volunteer Generation Fund</b>	<b>\$3,800,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,800,000.00</b>	<b>\$3,800,000.00</b>
Social Innovation Fund	\$70,000,000.00		\$0.00	\$0.00	\$50,000,000.00
Innovation, Demonstration & Other	\$3,600,000.00	\$3,601,000.00	\$0.00	\$3,600,000.00	\$3,600,000.00
Evaluation	\$5,000,000.00	\$5,000,000.00	\$0.00	\$4,000,000.00	\$4,000,000.00
Subtotal of Operating Expenses	<b>\$758,349,000.00</b>	<b>\$763,208,000.00</b>	<b>\$612,527,000.00</b>	<b>\$614,075,000.00</b>	<b>\$787,919,000.00</b>
National Service Trust	\$209,618,000.00	\$237,077,000.00	\$50,000,000.00	\$145,000,000.00	\$220,000,000.00
Salaries and Expenses	\$81,737,000.00	\$86,176,000.00	\$20,000,000.00	\$80,000,000.00	\$81,737,000.00
Office of the Inspector General	\$5,250,000.00	\$6,000,000.00	\$5,250,000.00	\$5,250,000.00	\$5,250,000.00
<b>TOTAL</b>	<b>\$1,054,954,000.00</b>	<b>#####</b>	<b>\$687,777,000.00</b>	<b>\$844,325,000.00</b>	<b>\$1,094,906,000.00</b>

T/TA for State Commissions

The agreement modifies bill language to allow the Corporation for National and Community Service (Corporation) to use existing set-asides in statute to provide training and technical assistance to AmeriCorps and other national and The Corporation is expected to use this authority to provide at least \$7.5 million in additional resources directly to State Commissions and local AmeriCorps programs in their States.

ServeOhio Staff – Primary Roles & Responsibilities

**4.25 FTE (AmeriCorps) + 1.0 FTE (Volunteer Engagement) + 0.75 FTE (Administration) = 6.0 FTE (ServeOhio Staff)**

NAME	William Hall	Carrie Niino-Koontz	Rebecca Verhoff-Kiss	Mary Cannon	Lisa Tope	Jennifer Sanders
TITLE	Executive Director	Director of Finance & Operations	Outreach & Education Officer	Program Development & Evaluation Officer	AmeriCorps Grants Officer	AmeriCorps Compliance Officer
PRIMARY ACTIVITY	50% AmeriCorps 40% Volunteer Engagement 10% Administration	25% AmeriCorps 10% Volunteer Engagement 65% Administration	50% AmeriCorps 50% Volunteer Engagement	100% AmeriCorps	100% AmeriCorps	100% AmeriCorps
POSITION FUNDING	100% State/GRF	100% State/GRF	80% State/GRF 20% Federal/CNCS	100% Federal/CNCS	100% Federal/CNCS	100% Federal/CNCS
PRIMARY POSITION RESPONSIBILITIES	<ul style="list-style-type: none"> <li>Provides overall leadership in the planning and implementation of all ServeOhio programming.</li> <li>Primary responsibility for commission operations and staff management.</li> <li>Ensures compliance with state and federal regulations and reporting.</li> <li>Leads communication efforts with elected officials and leadership within local and state agencies.</li> <li>Works with commissioners to execute mission and document program impact.</li> </ul>	<ul style="list-style-type: none"> <li>Manages and coordinates all budget and financial functions of ServeOhio.</li> <li>Develops and implements policies and internal controls.</li> <li>Prepares and submits financial reports to state and federal entities and commission.</li> <li>Cash management and reporting.</li> <li>Ensures compliance with federal and state policy and grant provisions.</li> <li>Manages non-financial operations – coordinates HR and IT with CSA.</li> <li>Supervises AC Grants Officer.</li> </ul>	<ul style="list-style-type: none"> <li>Oversight of training and technical assistance to subgrantees.</li> <li>Development of training materials in multiple formats.</li> <li>Development, implementation of all Stewards of Service Initiatives.</li> <li>Develops and manages commission website.</li> <li>Develops and implements social media engagement strategies.</li> <li>Conducts outreach and communication to elected officials.</li> <li>Provides support to volunteer infrastructure.</li> </ul>	<ul style="list-style-type: none"> <li>Preparation and distribution of AC funding notices.</li> <li>Implementation of AC grant competitions.</li> <li>Training and technical assistance to potential grantees.</li> <li>Directs subgrantee evaluation and performance measurement implementation and reporting.</li> <li>Oversees report submissions to federal funder.</li> <li>Prepares funding recommendations for commission.</li> <li>Conducts monitoring visits and desk reviews to audit subgrantee performance data and collection tools for validity.</li> </ul>	<ul style="list-style-type: none"> <li>Financial management of AC subgrantees.</li> <li>Oversight of subgrantee budget development and financial reporting.</li> <li>Develops subgrantee award provisions.</li> <li>Conducts monitoring visits and desk reviews of subgrantee financial systems.</li> <li>Issues noncompliance findings, develops strategies to resolve issues through corrective action.</li> <li>Training and technical assistance to subgrantees.</li> <li>Prepares and submits federal reports.</li> </ul>	<ul style="list-style-type: none"> <li>Programmatic management of AC subgrantees.</li> <li>Oversight of subgrantee policy and procedure development, implementation.</li> <li>Review and compilation of subgrantee reporting.</li> <li>Training and technical assistance to subgrantees and AC members.</li> <li>Coordination and implementation of monitoring visits and desk reviews.</li> <li>Issues noncompliance findings and develops strategies to resolve issues through corrective action.</li> </ul>



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**Ohio Sunset Review Committee  
Agency Questionnaire**

**Agency Name:** Ohio Commission on Service and Volunteerism (more commonly known as ServeOhio)

**Point of Contact:** William Hall, Executive Director

**Agency's primary purpose – goals and objectives:**

For over twenty years, ServeOhio – Ohio Commission on Service and Volunteerism has worked with local communities across the state to build a strong infrastructure of AmeriCorps programming and volunteer engagement. ServeOhio acts as a program leader, convener and champion. As a program leader, ServeOhio develops AmeriCorps programs and National Days of Service Projects in partnership with community-level organizations – ensuring that valuable resources are expended on locally-identified, critical needs. In our role as a convener, ServeOhio brings together local and statewide leadership to construct effective strategies for national service expansion and volunteer mobilization. As a champion, ServeOhio celebrates service and volunteerism by recognizing outstanding volunteer achievement; educating local leadership on the impact of service; and increasing professional development opportunities for those in the field to elevate the efficacy of local service and volunteer initiatives.

Working with local partners, ServeOhio builds AmeriCorps programs that meet critical local and state challenges. In the current program year, ServeOhio is funding 20 local AmeriCorps programs engaging over 800 AmeriCorps members who are providing over 1.1 million hours of service. AmeriCorps funding priorities include education; economic opportunity; healthy futures; environmental stewardship; disaster services; and veterans and military families. AmeriCorps programs provide opportunities for Ohioans to make an intensive commitment to service in their community – 1,700 hours over a 10-12 month service term for a fulltime member. Through this unique federal-state-local partnership, ServeOhio is able to address local needs while also providing a valuable service experience for the AmeriCorps member – building skills and increasing employment opportunities for thousands of Ohioans.

The vast majority of our AmeriCorps programs focus on education. ServeOhio improves academic achievement by supporting 692 AmeriCorps members serving in 334 schools across Ohio. AmeriCorps members tutor, mentor, and teach more than 50,000 students– increasing attendance rates and course completion – helping students build successful strategies for high school graduation, targeted higher education pursuits, and meaningful employment opportunities to achieve long-term life goals.

ServeOhio builds skills and increases employment opportunities for the 800 individuals now serving as AmeriCorps members. Ohio AmeriCorps members will receive over 112,000 hours of professional development and training, and will earn over \$3.8 million in education awards that can be used to pay for post-secondary education or qualified student loans. Since the inception of AmeriCorps in 1994, Ohio residents have qualified for more than \$93 million in AmeriCorps education awards – a valuable resource that significantly reduces student debt.

ServeOhio invests in local volunteer mobilization through AmeriCorps and National Days of Service project funding. Last year, Ohio AmeriCorps members mobilized over 15,000 community volunteers to support the organizations they serve. Through a longstanding public-private partnership with Honda Manufacturing of America and AEP Ohio, ServeOhio provides funding for local service projects on MLK Day, Global Youth Service Day, and Make A Difference Day. In the most recent annual funding cycle, over \$19,000 was granted to support 22 service projects that engaged 3,220 Ohio volunteers. In addition to funding volunteer mobilization, ServeOhio champions outstanding volunteers via our ServeOhio Awards which honors high-impact service in local Ohio communities. ServeOhio also convenes Ohio volunteer

administration professionals in high-quality professional development at our annual Ohio Conference on Service and Volunteerism and through targeted dialogue on improving volunteer infrastructure.

***Agency's past and anticipated workload – number of staff required to complete workload and total number of staff:***

In response to decreasing resources in fiscal years 2010-2013, the Commission on Service & Volunteerism decreased its workload by eliminating programming that was less directly connected to the agency mission. This allowed us to downsize our staff from 9 to 6 FTE's without sacrificing our core statutory responsibilities of managing AmeriCorps and supporting community service statewide. Our permanent position ceiling remains at 6 FTE's and we anticipate that this level of staffing will remain stable through the end of the present biennium.

The major driver of workload is our primary mission of administering the AmeriCorps program for the State of Ohio. AmeriCorps is a federally-funded initiative that provides grants to grass-roots organizations in support of projects designed to address specific local needs using the "human capital" of AmeriCorps members, who commit to a term of voluntary national service in exchange for a base living stipend and post-service education award. Federal funds flow to the local projects via state service commissions like ServeOhio; the commissions also are responsible for ensuring projects comply with federal AmeriCorps regulations. The AmeriCorps workload is best explained in terms of a "grant cycle", with five distinct phases: Application, Pre-Award, Award, Project Management/Operation, and Closeout. The complete grant cycle runs 24 months; a new cycle starts every calendar year. This means the first three phases of one cycle overlap the last two phases of the prior cycle, so at any given time staff are working across two cycles (sometimes three cycles, if projects receive extensions.) Three staff work full-time on AmeriCorps, and all of the other three staff spend part of their time on AmeriCorps (estimated 4.25 total FTE's), making the AmeriCorps workload the most significant determinant of overall agency workload. We project the AmeriCorps workload will remain stable over the next few years, with approximately 20-25 sub-grants under management during each grant cycle, accounting for approximately 800 AmeriCorps member service opportunities for Ohioans each year.

The secondary driver of agency workload is our ServeOhio program initiative to encourage and support the overall field of volunteerism and community service in Ohio. It includes management of the ServeOhio website and social media, oversight of the annual ServeOhio awards program, planning and management of the annual ServeOhio Conference, and the National Days of Service Mini-Grant program encompassing three grant competition/award cycles annually. Present workforce allocation is three staff and 1.0 FTE. The ServeOhio workload is projected to remain stable over the next year, with no changes in services or key processes that would significantly alter staff time for this program. Lastly, agency administration also impacts workload. This includes all functions relative to overall agency operations, including finance, human resources/payroll, policy/planning, and office infrastructure. Much of this effort is coordinated through the Department of Administrative Services and Office of Management and Budget. Present workforce allocation is two staff and 0.75 FTE. No significant changes in workload or staff allocations are anticipated over the next several years. Our present staffing level of six full-time FTE's allows us to adequately fulfill our mission and achieve compliance with federal grants management requirements.

***Agency's past and anticipated budget and sources of funding:***

The primary source of funding for the Commission is federal grants from the Corporation for National and Community Service, recorded in Fund 3R70. This includes operating funds for the Commission of approximately \$385,000 per year (subject to a dollar-for-dollar match requirement) and pass-through funds to support AmeriCorps projects throughout the state. Commission support funds and about 60% of the pass-through funds are determined via population-based formula; the remainder of the pass-through funds come from a competitive pool awarded by CNCS on the basis of outstanding program quality. Strong AmeriCorps programs in Ohio have historically leveraged competitive funding of nearly \$2.5 million per year over the past few years. General Revenue Funds support commission operations, and are used as the primary matching source against the federal commission support funds. The GRF totals shown below for FY16 and FY17 reflect the total appropriation as passed by the General Assembly, plus a supplement added via Controlling Board action to restore funding for office rent in Rhodes Tower as requested by OBM (\$11,762 in FY16 and \$10,475 in FY17). Additional GRF support has been requested to offset costs associated with the recently-enacted pay increases, but action on the request remains under review at OBM (\$5,000 in FY16, \$18,000 in FY17). Fund 5GNO represents corporate support for our ServeOhio programming efforts related to volunteerism, and averages \$30,000 per

year. Per agreement with our federal funding agency, most of the corporate support can be counted as match toward the federal operating grant, which supplements GRF match and decreases the potential federal award that could be forfeited for lack of the dollar-for-dollar match.

Fund	ALI	Description	FY14 (Actual)	FY15 (Actual)	FY16 (Budget)	FY17 (Budget)
GRF	866321	CSV Operations	\$ 286,660	\$ 293,840	\$ 305,834	\$ 304,547
3R70	866617	AmeriCorps Programs	\$ 5,629,763	\$ 6,421,868	\$ 7,182,899	\$ 7,178,630
5GNO	866605	ServeOhio Support	\$ 30,500	\$ 29,602	\$ 30,000	\$ 30,000
		<b>TOTAL</b>	<b>\$ 5,946,923</b>	<b>\$ 6,745,310</b>	<b>\$ 7,518,733</b>	<b>\$ 7,513,177</b>

**Number of members of agency governing board and their compensation:**

The Ohio Legislature established The Ohio Commission on Service and Volunteerism in 1994, under the original name of The Governor’s Community Service Commission. ServeOhio is purposed specifically to administer grants in Ohio under the federal National & Community Service Trust Act of 1993. The Commission consists of 23 members as defined in Ohio Revised Code 121.40, which composition is intended to be broadly inclusive and non-partisan, in compliance with federal statute (42 USC 12638).

- Four (4) voting members represent state agencies as follows: Department of Aging, Department of Higher Education, Department of Education, and Department of Youth Services. Members are designated by and serve at the pleasure of the Agency directors.
- Two (2) voting members represent the education committees of the Ohio House of Representatives and Senate. Members are the committee chairs or their designees; designees serve at the pleasure of the committee chairs.
- Fifteen (15) voting members are appointed by the Governor. Federal legislation requires representation of the following constituencies: community volunteer sector, program development, faith-based sector, national service programming, youth sector, business sector, community organizations, older adult sector, local government, and local labor.
- Two (2) non-voting members serve ex officio as follows: The Director of the State Office of the Corporation for National and Community Service and the Director of the Governor’s Office of Faith-Based and Community Initiatives.

ServeOhio Commissioners receive no compensation, but are eligible to receive reimbursement for travel expenditures related to meeting attendance.

**Additional notes:**

ServeOhio appreciates the opportunity to testify before this committee and respectfully requests reauthorization to continue our work to expand and support national service and volunteer engagement in Ohio. We would be happy to address any questions you may have at this time.



## 2016 Ohio AmeriCorps Competitive Application Summary

The mission of the Corporation for National and Community Service (CNCS) is to improve lives, strengthen communities, and foster civic participation through service and volunteering. CNCS—through its AmeriCorps and Senior Corps programs—has helped to engage millions of citizens in meeting community and national challenges through service and volunteer action.

In order to maximize the impact of the public investment in national service, CNCS will provide grants to programs that demonstrate they will engage AmeriCorps members in an evidence-based or informed approach to provide a service intervention that will lead to the outcomes identified in their theory of change. Applicants shall provide supporting evidence that the proposed intervention is effective for the proposed population and community challenge. Per the Serve America Act, grant making is prioritized in six focus areas: Disaster Services, Economic Opportunity, Education, Environmental Stewardship, Healthy Futures, and Veterans and Military Families.

The General Assembly established the Ohio Commission on Service and Volunteerism (ServeOhio) in 1994. ServeOhio operates under authority pursuant to Section 121.40 of the Ohio Revised Code and is purposed specifically to administer grants in Ohio under the federal National & Community Service Trust Act of 1993. The primary duty of the commission is the administration of AmeriCorps programs.

ServeOhio is committed to supporting innovative AmeriCorps programs that focus on measureable outcomes within organizations that demonstrate the capacity and commitment for effective implementation. The policies and procedures established by ServeOhio are designed to guide the work of the commission and our grantees to ensure programmatic and fiscal compliance; effective utilization of resources; and the establishment of impactful AmeriCorps programs. Through a competitive process, ServeOhio invests in a diverse portfolio of AmeriCorps programs that address critical needs in the focus areas of education; economic opportunity; healthy futures; veterans and military families; environmental stewardship; and disaster services.

ServeOhio considers the following indicators of program success in making funding recommendations:

- Solid theory of change implemented through a strong program design focused on a compelling community need
- High-quality applications that are complete, well-written and follow the guidelines
- Geographic distribution of resources across Ohio
- Past performance and success with a focus on impact and evaluation
- Organizational capacity including fiscal, administrative and leadership
- Staff and peer review feedback and scores
- Commitment to National Service as a solution
- Established ServeOhio and CNCS priorities and focus areas

## NEW APPLICATIONS (5)

### **A. Educational Service Center of Central Ohio**

**Executive Summary:** The Educational Service Center of Central Ohio proposes to have 120 half-time AmeriCorps members who will provide ongoing one-on-one and small group literacy intervention for students in kindergarten through grade three who have not met grade level reading proficiency. Literacy intervention will take place in target schools located in central, northeast, and southwest schools. At the end of the first program year, the AmeriCorps members will be responsible for providing tutoring services to 1,350 students with at least 60% demonstrating growth in reading proficiency. In addition, the AmeriCorps members will leverage an additional 80 volunteers who will contribute to program planned projects aimed at involving community members in service.

**Project Name:** Ohio Reading Corps

**Focus Area and/or Funding Priority:** Education

**Service Area:** Cuyahoga, Delaware, Franklin, Mahoning, Montgomery and Union counties.

**Current Formula Funding:** 60 MSY; 120 Half-Time Members; \$797,937; Year 1

**2016 Request:** 60 MSY; 120 Half-Time Members; \$797,937

**Application Review:**

- Combined Points Earned: 66% (Staff Review: 77%; Peer Review: 63%)
- Goal of the program aligns with the state's expectations that third graders are proficient readers for academic success.
- Clear program design, includes member supervision and training plans.
- Members receive specific intervention training from their assigned school building/district.
- The program is a logical progression to meet the outcomes.
- Training and learning activities appear to be phased and planned to account for the responsibilities and desired outcomes of the program.
- Members will gain valuable skills and experiences.
- Program consistently meets performance measures.
- Application could be strengthened by describing recruitment practices from communities served.
- This proposal could benefit from providing more details.
- It is unclear that student success could solely be attributed to the proposed intervention.

### **B. Food for Good Thought Vocational Services, Inc.**

**Executive Summary:** Food for Good Thought Vocational Support, Inc. proposes to have 20 AmeriCorps members, with 13 of the members living with an autism spectrum disorder, to collaborate in increasing Employment and Economic Opportunity and reducing Food and Obesity problems in rural parts of Delaware County, Ohio. At the end of the first program year, our AmeriCorps program will have provided job training and other skill-developing services to 20 economically disadvantaged individuals; we will have provided job placement services to 20 economically disadvantaged individuals; and we will have placed 20 economically disadvantaged individuals in a job. In addition, our AmeriCorps members will have provided emergency food from food banks or food pantries to 9,000 individuals in Delaware County and we will have provided enough assistance to allow 9,000 individuals in the county to report increased food security of

themselves and their children as a result of CNCS-supported services. In addition, the AmeriCorps members will have leveraged an additional 10 volunteers who will be engaged in assisting the completion of these goals.

Project Name: Food for Good Thought Vocational Support, Inc.

Focus Area and/or Funding Priority: Healthy Futures; Economic Opportunity

Service Area: Delaware County

Current/Previous Funding: N/A

2016 Request: 20 MSY; 20 Full-Time Members; \$271,324

Application Review:

- Combined Points Earned: 37% (Staff Review: 17%; Peer Review: 43%)
- Request is more appropriate for a planning grant
- There is not a program design here. It is unclear what the members will be doing, what impact they will make on the community, and how the members will be trained/supervised.
- The organization does not have experience managing federal funds, which is a concern if they would have the capacity to manage and AmeriCorps grant.
- Staff and structure of the organization are not addressed.
- A substantial amount of additional planning needs to go into this in order for it to be considered for funding.
- Applicant clearly describes an already existing program of providing employment training for people with autism. But it is unclear what members would do specifically.
- The applicant needs to explain why (with supporting, current research) it plans to have AmeriCorps members who do not have a disability to participate in the intervention along with the AmeriCorps members who do have autism. A proposed target population that comprises these two disparate groups would be problematic for program implementation – applying the same intervention and expecting the same outcomes for members with and without autism.
- Cost Per Member is below the maximum requirement. Overall minimum match is at the required level, but budget does not include all required costs such as travel, supplies and member training.
- Seems to be two separate programs in this proposal- one dealing with job training for autistic youth, and one dealing with obesity. I do not understand how they dovetail or feed into each other.
- Multiple sections lacking required details.

### **C. Ohio Association of Community Colleges**

Executive Summary: The Ohio Association of Community Colleges proposes to have 35 AmeriCorps members assigned to 7,000 students on 14 community college campuses in Ohio. At the end of each program year, the AmeriCorps members will be responsible for helping students achieve higher course completion and higher credit hour accumulation rates to progress toward attainment of a postsecondary credential. In addition, the AmeriCorps members will leverage an additional 280 volunteers who will engage in AmeriCorps National Days of Service.

Project Name: AmeriCorps College Completion Coaches

Focus Area and/or Funding Priority: Education – STEM and Rural Communities

Service Area: Statewide at 14 Community Colleges

Current Funding: 40 MSY; 40 Full-Time Members; \$519,840

2016 Request: 35 MSY; 35 Full-Time Members; \$430,418

Application Review:

- Combined Points Earned: 83% (Staff Review: 73%; Peer Review: 86%)
- The proposal was a bit scattered and vague in some places.
- The proposal adequately addresses their organizational capacity, and they have a strong plan in place for managing internal and external compliance and accountability.
- They did a nice job explaining the intervention and the day to day activities of the members.
- Clearly states that program will serve more rural communities within Ohio with priority funding for STEM.
- It looks like this project has excellent staff capacity and experience. The system detailed seems good and in place for a network project. I see no weaknesses.
- Cost Per Member is competitive - below the maximum and lower than their current level.
- Application includes detailed, positive outcome-based evaluation findings.
- Applicant does not cite data or research for the problem that directly ties with the anticipated outcome of the project: applicant cites the percentage of students who enter community college who earn a post-secondary credential on the national level, but does not give a percentage for the state of Ohio.
- Applicant needs to demonstrate further on how and when the members will receive daily guidance and program direction from the site supervisors.

#### D. Ohio University

Executive Summary: The COMCorps program at Ohio University proposes to have 24 AmeriCorps members who will make sustainable changes in Southeast Appalachian Ohio to address known health needs by partnering with schools, government and non-profit agencies, as well as local universities in a two-county area. At the end of the first program year, all AmeriCorps members will be responsible for teaching a year-long nutrition education program to 700 students each week increasing their knowledge of as well as taste preferences for healthy foods. In addition, the AmeriCorps members will leverage an additional 700 volunteers who will be engaged in helping in classrooms, assisting in gardens, helping kids in afterschool groups, distributing produce around the region, hosting workshops and overall support in community wellness initiatives.

Project Name: COMCorps

Focus Area and/or Funding Priority: Healthy Futures

Service Area: Athens and Washington Counties

Current Funding: 23 MSY; 23 Full-Time Members; \$302,244

2016 Request: 24 MSY; 24 Full-Time Members; \$315,383

Application Review:

- Combined Points Earned: 83% (Staff Review: 79%; Peer Review: 85%)
- Narrative outlines significant need for sound nutrition for children with plenty of cited studies; this program will have life-long benefits for each child served.
- For the childhood overweight/obesity problem, the Theory of Change is lacking in research evidence on the state level including what would be both meaningful and achievable outcomes for 2nd graders and how to measure these outcomes.

- A strength of this section is that Ohio's first lady has actively promoted the Live Healthy Kids intervention that COMCorps implements.
- Significant member training is outlined in the application, both group and individual. It appears that members will be highly qualified to manage the program after their trainings.
- Partnering with AmeriCorps is a critical component of the success of this project.
- This is a very strong proposal. The data used to define the problem is particularly effective, and the evidence presented (especially prior year's success) was strong.
- Detailed and positive findings from multiple outcome and process evaluations included in the application.
- Applicant needs to demonstrate further on how and when the members will receive daily guidance and program direction from the site supervisors.
- There could be more detail on recruitment process.
- Cost Per Member is below the maximum allowable, but higher than their current level.

### **E. Springfield Promise Neighborhood**

Executive Summary: Springfield Promise Neighborhood proposes to have 20 AmeriCorps members who will assist preschool through 6th grade youth in building academic skills and social skills as part of the School Turnaround Program at Lincoln Elementary in Springfield. At the end of the first program year, the AmeriCorps members will be responsible for 1) Serving in the area of pre-school readiness to increase youth and parent involvement in educational programming leading to children being school ready; 2) Serving as K- 6 classroom tutors to raise literacy and math academic scores more than one year; and 3) Serving as Teaching Assistants in an extended day program to build academic engagement and social emotional skills for highly challenged youth ages 6 to 12. In addition, the AmeriCorps members will leverage an additional 200 volunteers including parents and community who will serve the school support programs.

Project Name: Springfield Promise Neighborhood II

Focus Area and/or Funding Priority: Education – School Turnaround

Service Area: Springfield

Current/Previous Funding: N/A

2016 Request: 20 MSY; 20 Full-Time Members; \$276,821

Application Review:

- Combined Points Earned: 43% (Staff Review: 39%; Peer Review: 44%)
- The applicant clearly defined problem/need and discussed how it would align with the proposed intervention.
- SPN is a resident-driven program, which ensures the buy-in from parents, teachers, and community members in the interventions they propose.
- Organization has experience managing VISTA volunteers.
- Unclear teaching strategies members would provide for Pre-K, activities, after school and as aides. Additionally, Pre-K activities are not allowed in School Turnaround grant.
- Unclear what staff roles would be on the AmeriCorps grant.
- At time of application, organization is just over 1 year old. However they have been providing services and working with the failing school and community for about 5 years.

- Organization hasn't set up a chart of accounts and hasn't had a formal audit.
- Application says staff has experience managing and administering federal funds, but no documentation was presented to show experience managing federal funds.
- Budget does not adequately support the program, applicant does not meet the CNCS required overall minimum match for a 1st year program and the Cost Per Member exceeds the maximum allowable.
- 20 members seem like a lot of members to be serving in one school- it might overwhelm the school.
- Multiple sections not included and/or need more detail.

## RECOMPETING REQUESTS (1)

### A. Teach for America

Executive Summary: Teach For America- Ohio proposes to have 180 AmeriCorps members who will be responsible for teaching for two years in low-income schools, going above and beyond traditional expectations to help their students achieve at high levels in Cleveland, Cincinnati, and Dayton. At the end of the first program year, the AmeriCorps Members will be responsible for increasing the academic achievement of the 10,000 students they teach. In addition, the AmeriCorps members will leverage an additional 360 volunteers who will be engaged in supporting students in classrooms and schools.

Project Name: Teach for America – Ohio

Focus Area and/or Funding Priority: Education

Service Area(s): Cuyahoga, Hamilton and Montgomery Counties

Current Competitive Funding: 180 MSY; 180 Full-Time Members; \$144,000

2016 Request: 180 MSY; 180 Full-Time Members; \$126,000; Year 1

Application Review:

- Combined Points Earned: 77% (Staff Review: 81%; Peer Review: 77 %)
- The organization clearly defined problem/need and it aligns with proposed intervention.
- The application showcases a robust training program and activities for Members.
- Member activities seem to be designed for immediate impact on daily service and beyond.
- The application describes a thorough attention and deliberate planning for the Member experience, from recruitment to beyond service.
- The application includes a detailed summary of key personnel with highlights of professional background and qualifications. The application could be strengthened by providing additional constructive details on teacher coaches as it relates to daily interaction with Members.
- Tried, true, and effective accountability measures are in place to ensure compliance.
- This application focuses more on job opportunities for members than it does educational opportunities for disadvantaged students, and I do not feel that this is a strong argument. There appears to be some mission drift here.
- The AmeriCorps grant is a small fraction of the total cost of operating the program, but is used for significant expenses, such as member training.
- It would be helpful to better explain why there are no or limited qualified teachers [in areas to be served].

## CONTINUATION REQUESTS (4)

### A. City Year Cleveland

Executive Summary: City Year Cleveland proposes to have 50 AmeriCorps members who will provide academic services that support students in staying in school and on track to graduation in 6 Cleveland public schools. At the end of the first program year, the AmeriCorps members will be responsible for providing in-class and school climate support to benefit 1,200 students and targeted tutoring and mentoring to 450 students that improves drop out risk indicators in attendance, behavior, English and/or math. In addition the AmeriCorps members will leverage 175 volunteers that will be engaged in periodic physical service projects to benefit partner schools.

Project Name: City Year Cleveland

Focus Area and/or Funding Priority: Education – My Brother’s Keeper

Service Area: Cleveland Metropolitan School District, Cuyahoga County

Current Competitive Funding: 50 MSY; 50 Full-Time Members; \$560,284; Year 1

2016 Request: 50 MSY; 50 Full-Time Members; \$560,284

### B. City Year Columbus

Executive Summary: City Year Columbus proposes to have 36 AmeriCorps members who will provide academic services that support students in staying in school and on track to graduation in 4 Columbus public schools. At the end of the first program year, the AmeriCorps members will be responsible for providing in-class and school climate support to benefit 800 students and targeted tutoring and mentoring to 360 students that improves drop out risk indicators in attendance, English and/or math. In addition the AmeriCorps members will leverage 450 volunteers that will be engaged in periodic physical service projects to benefit partner schools.

Project Name: City Year Columbus

Focus Area and/or Funding Priority: Education – My Brother’s Keeper

Service Area: Columbus Public Schools, Franklin County

Current Competitive Funding: 36 MSY; 36 Full-Time Members; \$403,405; Year 1

2016 Request: 36 MSY; 36 Full-Time Members; \$403,405

### C. College Now Greater Cleveland

Executive Summary: Through the AmeriCorps Ohio College Guides collaborative, College Now Greater Cleveland will have 70 AmeriCorps members who will deliver programs and counseling on college and career exploration and financial education to 6th through 12th graders; provide support to 11th and 12th graders on strategic and tactile postsecondary access and financial planning; and facilitate successful postsecondary transitions, persistence and ongoing financial education with high school graduates in 10 diverse Ohio communities.

Project: Ohio College Guides

Focus Area and/or Funding Priority: Education

Service Area(s): Canton, Cleveland, Cincinnati, Columbus, Dayton, Marietta, Oberlin, Warren, Yellow Springs, Zanesville

Current Competitive Funding: 70 MSY; 70 Full-Time Members; \$896,000

2016 Request: 70 MSY; 70 Full-Time Members; \$896,000; Year 3

### D. Rural Action

Executive Summary: Rural Action, a regional, member-based nonprofit, seeks support for 26 AmeriCorps members who will build on a highly successful Ohio Stream Restore Corp to restore watersheds, improve natural assets through trails and clean ups, provide environmental education, and promote a regional development and tourism strategy built on these assets across the coal mining region of Appalachian Ohio. At the end of their service year, AmeriCorps members will be responsible for improved, more visible, and cleaner natural sites on public and private lands, stronger partnerships, environmental education connecting students and communities to these assets, and volunteers engaged throughout it all. AmeriCorps members will leverage an additional 6500 volunteer hours for regional renewal.

Project: Ohio Stream Restore Corps

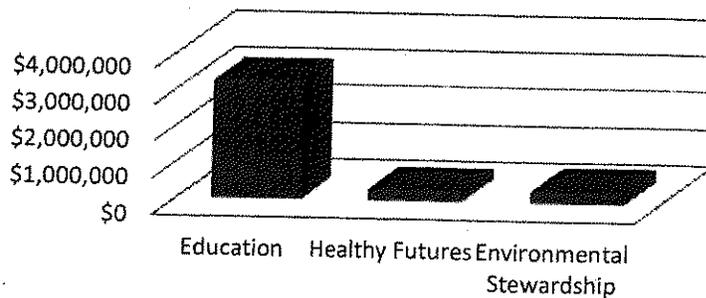
Focus Area and/or Funding Priority: Environmental Stewardship

Service Area(s): Athens, Perry, Muskingum, Hocking, Vinton, Washington, Stark, Tuscarawas, Carroll, Morgan, Lawrence, Meigs, Gallia, Noble, Harrison, Pike, and Ross counties.

Current Competitive Funding: 26 MSY; 26 Full-Time Members; \$329,987

2016 Request: 26 MSY; 26 Full-Time members; \$329,901; Year 3

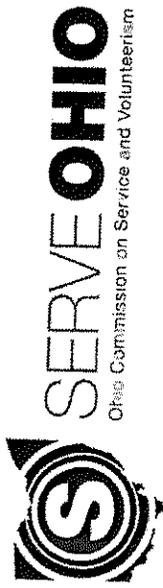
### FY16 Competitive Recommendation and Continuation Funding Focus Areas



**Total: 481 MSY 541 Members \$3,859,328**

SERVEOHIO FY16 COMPETITIVE APPLICATION SNAPSHOT

APPLICANT	PROGRAM	MSY MEMBERS	REQUEST	LOCATION(S)	FOCUS AREA(S)	APPLICATION TYPE	RECOMMENDED
<b>New/Recompete Applications</b>							
Educational Service Center of Central Ohio	Ohio Reading Corps	60	\$797,937	Statewide	Education	New/Previous	Yes
Food for Good Thought Vocational Support, Inc.	Food for Good Thought Vocational Support	20	\$271,324	City of Delaware	Healthy Futures and Economic Opportunity	New	No
	AmeriCorps College Completion Coaches	35	\$430,418	Statewide	Education	New/Previous	Yes
Ohio Association of Community Colleges	COMCorps	24	\$315,383	Athens & Washington Counties	Healthy Futures	New/Previous	Yes
Ohio University	Springfield Promise Neighborhood II	20	\$276,821	City of Springfield	Education	New	No
Teach for America	Teach for America - Ohio	180	\$126,000	Cities of Cleveland, Cincinnati, Dayton	Education	Re-compete	Yes
<b>Total New/Recompete Requests</b>		<b>339</b>	<b>\$2,217,883</b>				
<b>Total Recommended Requests</b>		<b>299</b>	<b>\$1,669,738</b>				
<b>Continuation Requests</b>							
City Year	City Year Cleveland	50	\$560,284	Cleveland	Education	Year 2	N/A
City Year	City Year Columbus	36	\$403,405	Columbus	Education	Year 2	N/A
College Now Greater Cleveland	AmeriCorps College Coaches	70	\$896,000	Statewide	Education	Year 3	N/A
Rural Action	Ohio Stream Restore Corps	26	\$329,901	Seventeen Counties	Environmental Stewardship	Year 3	N/A
<b>Total Continuation Requests</b>		<b>182</b>	<b>\$2,189,590</b>				
<b>Total All Requests</b>		<b>521</b>	<b>\$4,407,473</b>				
<b>TOTAL COMPETITIVE PACKAGE</b>		<b>481</b>	<b>\$3,859,378</b>				
<p>\$3,859,378 \$8.24 cost per MSY</p>							



**Good Morning**

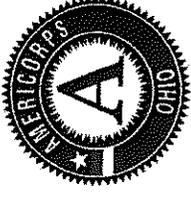
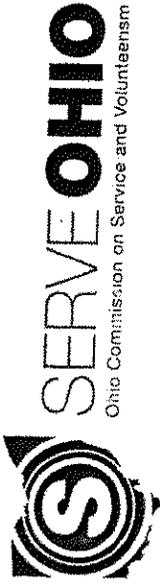
**ServeOhio Commission Meeting**

**1/14/16**

**10AM – 4PM**

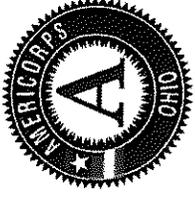
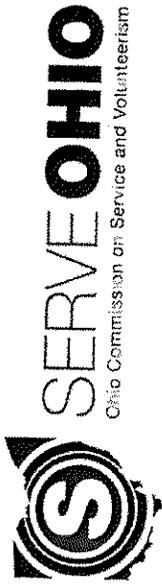
[www.ServeOhio.org](http://www.ServeOhio.org) | @ServeOhio

*ServeOhio strengthens communities through  
AmeriCorps and volunteer engagement.*



## New Business

- Introduction of New Commissioners & Staff
- Approval of 11/12/15-11/13/15 Commission Retreat Minutes
- ServeOhio Officer Realignment
- Officer Nomination Committee
- Executive Director Report/Discussion



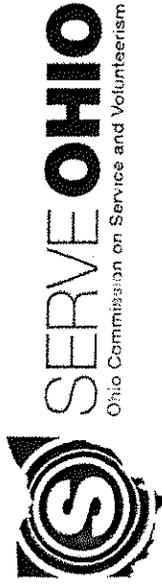
# Mayors Day of Recognition for National Service



**2016 Goal: 60 Mayors and 20 County Officials Engaged**  
**2015 Outcome: 49 mayors and 12 County Officials Engaged**

[www.ServeOhio.org](http://www.ServeOhio.org) | @ServeOhio

*ServeOhio strengthens communities through  
AmeriCorps and volunteer engagement.*



# 2016 ServeOhio Awards

The ServeOhio Awards will recognize a volunteer, service group, corporate group, or volunteer initiative in each of the 5 regions of the state.

A cash award of \$1,000 will be issued to support the organization which benefited from the winner's service. The awards will be presented during National Volunteer Week, April 10-16, 2016 in the volunteer's local community.



[www.ServeOhio.org](http://www.ServeOhio.org) | @ServeOhio

*ServeOhio strengthens communities through AmeriCorps and volunteer engagement.*



**SERVE OHIO**  
Ohio Commission on Service and Volunteerism



# ServeOhio Awards Process

DATE	ACTIVITY
11/30/15	Release announcement and nomination form, info and application materials posted on the website and social media
1/29/16	Nomination Deadline
2/1/16	Nominations and review forms sent to judges
2/12/16	Conference call with judges to determine winners
3/1/16	Nominators & Winners notified & events scheduled in each region
4/11 - 4/15/2016	Awards presented in each region during National Volunteer Week

[www.ServeOhio.org](http://www.ServeOhio.org) | [@ServeOhio](https://twitter.com/ServeOhio)

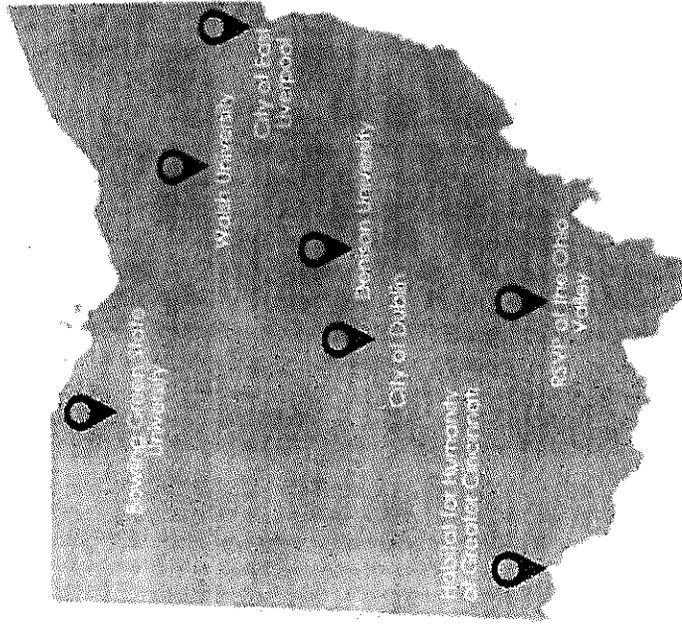
*ServeOhio strengthens communities through AmeriCorps and volunteer engagement.*



**SERVE OHIO**  
Ohio Commission on Service and Volunteerism



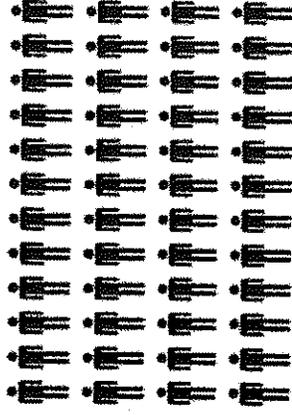
# 2016 Martin Luther King, Jr. Day Project Grants



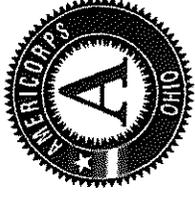
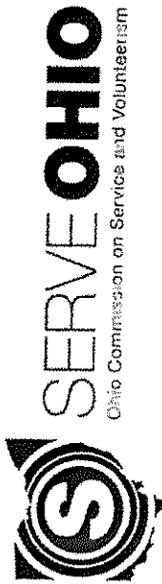
**7** Projects

**\$6,100** Total Grants

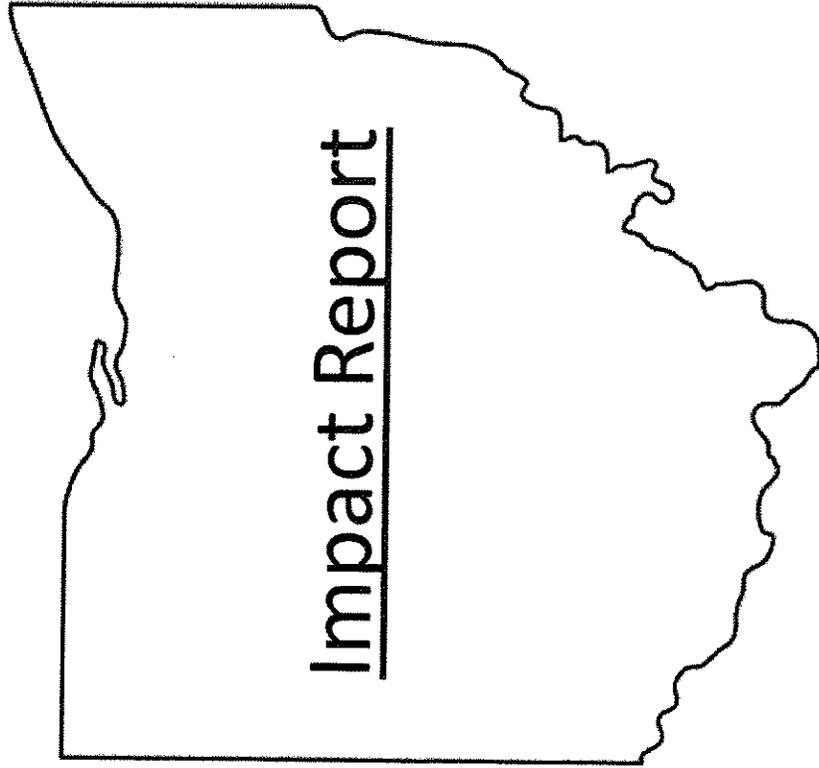
**1,200+** Volunteers

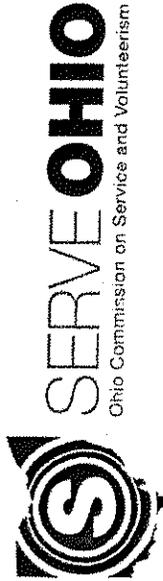


On January 18th, 1,200+ volunteers will participate in service projects organized for Martin Luther King, Jr. Day, which will be supported by ServeOhio Project Grants. Projects will take place in seven Ohio cities – Bowling Green, Dublin, East Liverpool, Jackson, Granville, Cincinnati, and North Canton.



# 2015 Stewards of Service

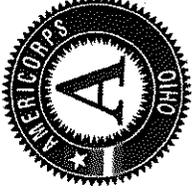
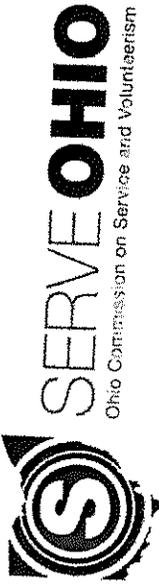




# AmeriCorps Competitive

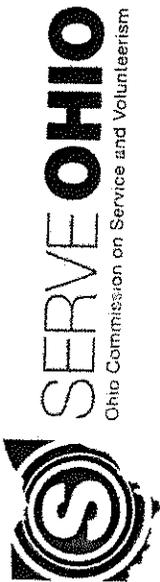
Data from PY 2015-2016

	Number of Programs	Funding Level	Total MSY/ # of Members	National Model/ Commission Developed
National Average	4.92	\$2,583,077	299/402	TBD
Illinois (5)	8	\$3,718,073	777/837	2/5
Pennsylvania (6)	5	\$4,804,375	570/731	3/2
Ohio (7)	5	\$2,333,676	362/362	3/2
Georgia (8)	1	\$86,530	170/170	1/0
North Carolina (9)	2	\$701,282	58/129	0/2

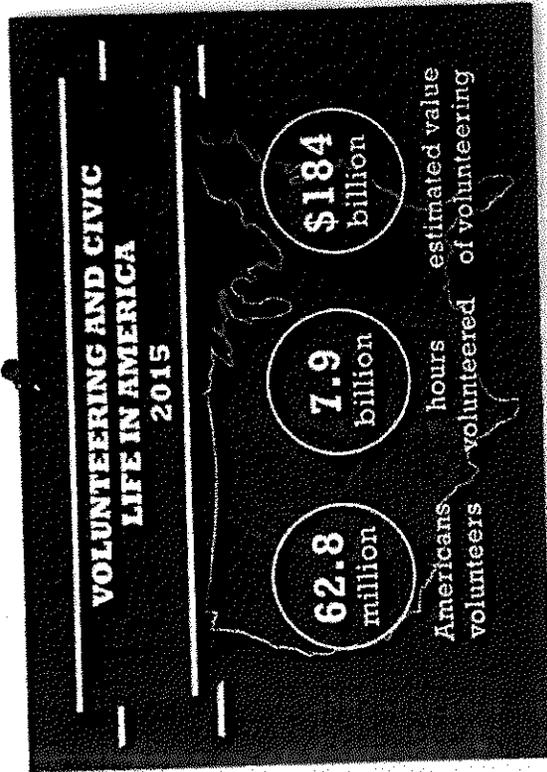


# PY 2016 AmeriCorps Competitive Recommendations & Approval

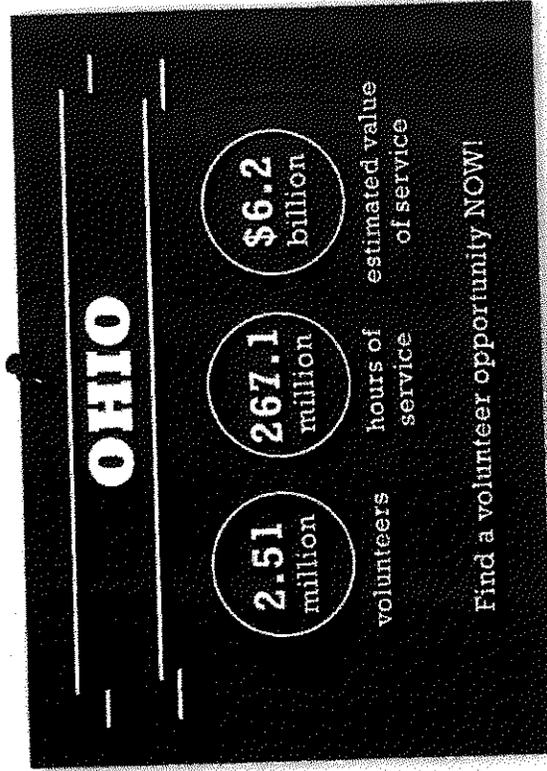
REVIEWED APPLICATIONS	APPLICATION TYPE
Educational Service Center of Central Ohio - Ohio Reading Corps	New – Current Formula Grantee
Ohio Association of Community Colleges – AmeriCorps College Completion Coaches	New – Current Formula Grantee
Ohio University – COMCorps	New – Current Formula Grantee
Food For Good Thought Vocational Support, Inc.	New
Springfield Promise Neighborhood	New
Teach for America Ohio	Recompete
City Year Cleveland	Continuation
City Year Columbus	Continuation
College Now Greater Cleveland	Continuation
Rural Action	Continuation



# 2015 Volunteering and Civic Life in America Report



#GoVolunteer VolunteeringinAmerica.gov

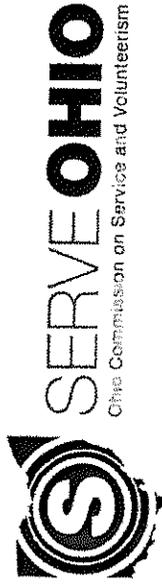


#GoVolunteer VolunteeringinAmerica.gov

Find a volunteer opportunity NOW!

[www.ServeOhio.org](http://www.ServeOhio.org) | @ServeOhio

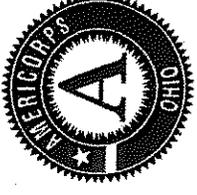
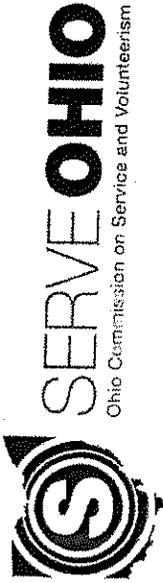
*ServeOhio strengthens communities through  
AmeriCorps and volunteer engagement.*



# 2015 Volunteering and Civic Life in America Report

## Strengths

- Ohio
  - Ohio volunteer rate above national average
  - Ohioans talk with neighbors, eat dinner with their families, and engage in informal volunteering above national average
- Cities (*rankings based on 51 largest cities in the U.S.*)
  - **Columbus** ranked #2 in volunteer retention, #7 in volunteer hours, and #11 in older adult volunteer rate
  - **Cincinnati** ranked #12 in volunteer retention, #13 in veteran engagement, and #15 in older adult volunteer rate
  - **Cleveland** ranked #11 in parent volunteer rate, and #21 in volunteer hours (jumped 13 spots from 2013)



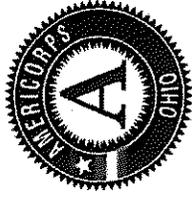
# 2015 Volunteering and Civic Life in America Report

## Challenges

- Ohio below the national average in:
  - Volunteers per capita
  - Rate of residents who donate \$25 or more to charity
  - Rate of residents who participate in groups and/or organizations

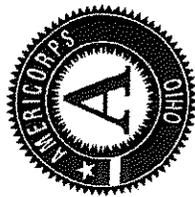
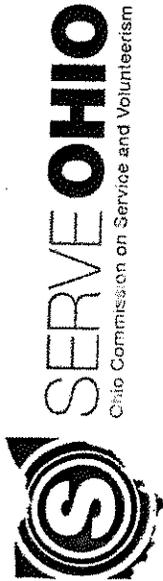


**SERVE OHIO**  
Ohio Commission on Service and Volunteerism



# Top Ranked States

Rank	State	Vol. Rate	AmeriCorps	Volunteer Engagement Programs
#1	Utah	46.0%	13 programs 1,458 members	<ul style="list-style-type: none"> <li>Governor's Pledge 10 campaign; Volunteer recognition certificate</li> <li>Youth &amp; family service programs</li> <li>Volunteer Service Awards</li> <li>Disaster services</li> <li>List of Utah volunteer centers</li> </ul>
#2	Idaho	35.8%	5 programs 137 members	<ul style="list-style-type: none"> <li>List of national databases, national and local volunteer resources, volunteer management resources, and Idaho volunteer centers</li> <li>Statewide conference on service &amp; volunteerism</li> <li>List of emergency response organizations</li> </ul>
#3	Wisconsin	35.4%	25 programs 883 members	<ul style="list-style-type: none"> <li><u>Volunteer Wisconsin website</u> (managed by Marshfield Clinic)</li> <li>List of Wisconsin volunteer centers</li> <li>Service Enterprise Initiative</li> </ul>
#4	Minnesota	35.3%	12 programs 1,500 members	None- only AmeriCorps
#5	Kansas	35.1%	6 programs 157 members	<ul style="list-style-type: none"> <li><u>Volunteer Kansas website</u> (managed by Volunteer Kansas but endorsed by Kansas Commission)</li> <li>List of Kansas volunteer centers, national databases</li> <li>Mentorship opportunities via Kansas Mentors</li> </ul>
#27	Ohio	26.6%	20 programs 800 members	<ul style="list-style-type: none"> <li>National Days of Service project grants</li> <li>Ohio Conference on Service &amp; Volunteerism</li> <li>ServeOhio Awards</li> <li>List of volunteer centers, national volunteer databases, volunteer resources</li> </ul>



# ServeOhio Volunteer Engagement Activities

## Individuals Seeking Volunteer Opportunities

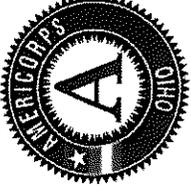
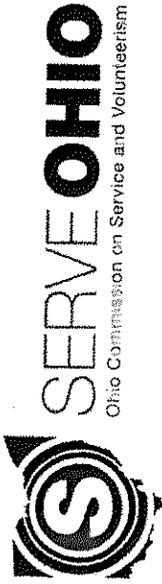
- All For Good Volunteer Opportunity Search Widget
- Online tools to find volunteer opportunities
- Directory of local volunteer centers throughout Ohio
- One-on-one assistance with ServeOhio staff
- ServeOhio Awards

## Organizations Utilizing Volunteers

- Ohio Conference on Service & Volunteerism
- ServeOhio Awards
- National Days of Service Project Grants
- Directory of volunteer centers and DOVIAs in Ohio
- One-on-one technical assistance with ServeOhio staff
- Volunteer Administrator Resources

[www.ServeOhio.org](http://www.ServeOhio.org) | [@ServeOhio](mailto:ServeOhio)

*ServeOhio strengthens communities through AmeriCorps and volunteer engagement.*



# ServeOhio Volunteer Engagement Activities

## ServeOhio Volunteer Mobilization

National Days of Service:	2,750	+	11,356
AmeriCorps Volunteer Recruitment:	6,520		33,419



**9,270**

VOLUNTEERS

**44,775**

HOURS OF SERVICE



**SERVE OHIO**

Ohio Commission on Service and Volunteerism

## Volunteer Process Mapping



## **Volunteer Process Mapping**

**What** - Process mapping is a visual representation of workflow – how things get done.

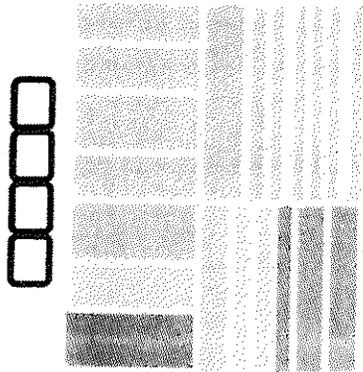
**Why** – Through process mapping we can ensure alignment on activities, ownership, sequencing, and hand-offs – what are the steps, who does them, what order, and how do we transfer work from one individual to another.

For OCSV mapping the volunteer process will enable us to identify existing resources and potential gaps for volunteers and for organizations seeking to engage volunteers.

**How** – Process mapping utilizes standard symbols, templates, and lay-outs to ensure that readers can focus on the content not the format.

# Process Mapping

Level 1 Process Map Example



Level 1 – Enterprise level – shows the organization at a macro view

Level 2 Process Map Example

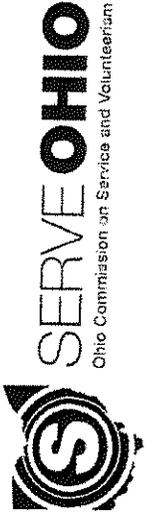
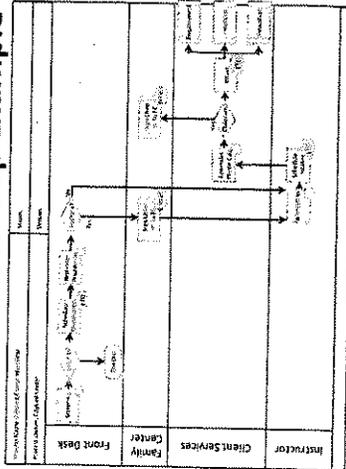
Client Process



Level 2 – Macro Processes – represents the large bodies of work organization

Level 3 – Workflow Process Level – shows the major activities within areas

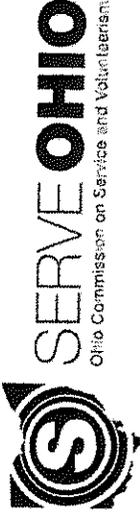
Level 3 Process Map Example

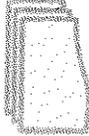
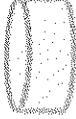


Levels – Process mapping takes place at various levels, the levels should be integrated and congruent allowing readers to zoom in and out through different levels.

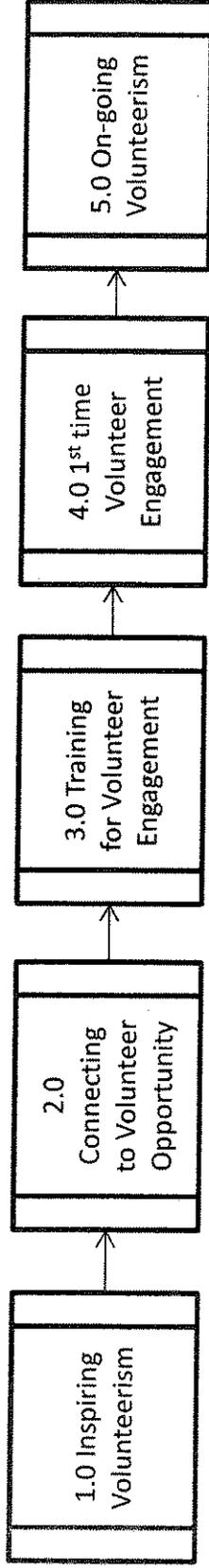
- Level 1 – Enterprise level – shows the organization at a macro view
- Level 2 – Macro Processes – represents the large bodies of work organization
- Level 3 – Workflow Process Level – shows the major activities within areas
- Level 4 – Process Level – shows detailed activities
- Level 5 – Workflow Instructions – detailed step by step instructions for activities

## Process Mapping – Key to Symbols



-  - Predefined Process – set of activities and decisions which make up a complete process
-  - Activity – an action that is a part of a larger series of activities, making a process
-  - Document – reference to a document (electronic or paper) which is critical for an activity or process, it can be a form, instructions, or other
-  - Group of Documents – combination of multiple documents
-  - IT System – computer system (software or other) utilized to record data or automate activity
-  - Decision - point in process where a question must be answered to determine path
-  - Terminator – end or conclusion of a process
-  - Off Page Connector – point referencing connection to another process map (separate page)
-  - On Page Connector – point referencing connection to another process map (same page)

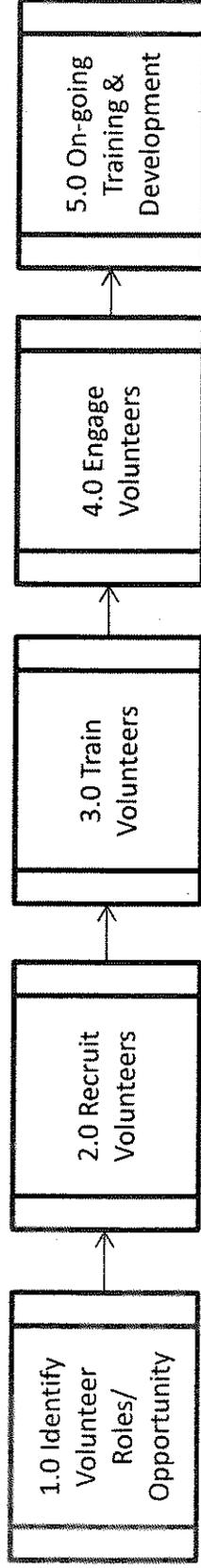
## Level 2 - Process Mapping – Individual Volunteerism



**Steps**– In order to identify the potential role for OCSV in volunteerism:

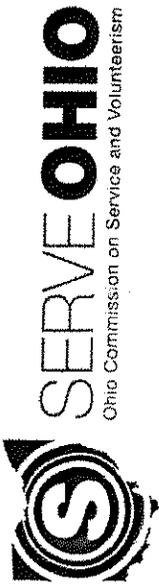
- Step 1 – review steps, identify any macro steps missing, needing modification
- Step 2 – identify current actors/organizations within steps, identify gaps (sector, region, other)
- Step 3 – discuss opportunity areas, where could commission fill a gap or add incremental value
- Step 4 – identify and quantify required resources to fill gap or add value (skills, time, infrastructure, investment)
- Step 5 – determine if/how to move from current state to desired state

## Level 2 - Process Mapping – Volunteer Organization



**Steps**– In order to identify the potential role for OCSV in volunteerism:

- Step 1 – review steps, identify any macro steps missing, needing modification
- Step 2 – identify current actors/organizations within steps, identify gaps (sector, region, other)
- Step 3 – discuss opportunity areas, where could commission fill a gap or add incremental value
- Step 4 – identify and quantify required resources to fill gap or add value (skills, time, infrastructure, investment)
- Step 5 – determine if/how to move from current state to desired state



# Adjourn

## Next Meeting

### March 10, 2016

# 2015 STEWARDS OF SERVICE

**HONDA**  
The Power of Dreams

**AEP OHIO**  
A unit of American Electric Power

**SERVE OHIO**  
Ohio's Organization of Service and Volunteerism

## IMPACT REPORT

AEP Ohio and Honda of America Manufacturing are truly Stewards of Service in Ohio. For many years, these companies have generously supported ServeOhio's three key initiatives aimed at increasing volunteer engagement in Ohio: National Days of Service Project Grants, the Ohio Conference on Service and Volunteerism, and the ServeOhio Awards. Because of corporate partners like AEP Ohio and Honda, volunteer engagement in Ohio is stronger than ever.

## NATIONAL DAYS OF SERVICE PROJECT GRANTS

Martin Luther King, Jr. Day, Global Youth Service Day, and Make a Difference Day provide opportunities for volunteers to engage in high-impact service projects that create positive change in their local communities. To increase volunteer engagement on these National Days of Service, ServeOhio and the Stewards of Service provide project grants to community organizations hosting volunteer projects.

**MARTIN LUTHER KING, JR. DAY**

**GLOBAL YOUTH SERVICE DAY**

**MAKE A DIFFERENCE DAY**

**23**

SERVICE PROJECTS



**2,750**

VOLUNTEERS ENGAGED



**11,356**

HOURS OF SERVICE



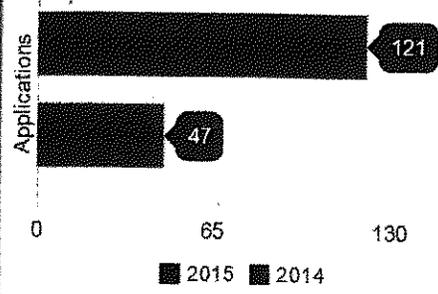
Volunteers painted classrooms, conducted city-wide cleanups, created community gardens, hosted food distributions, and much more!

RETURN ON INVESTMENT 1,008%

\$22,000 → \$243,700



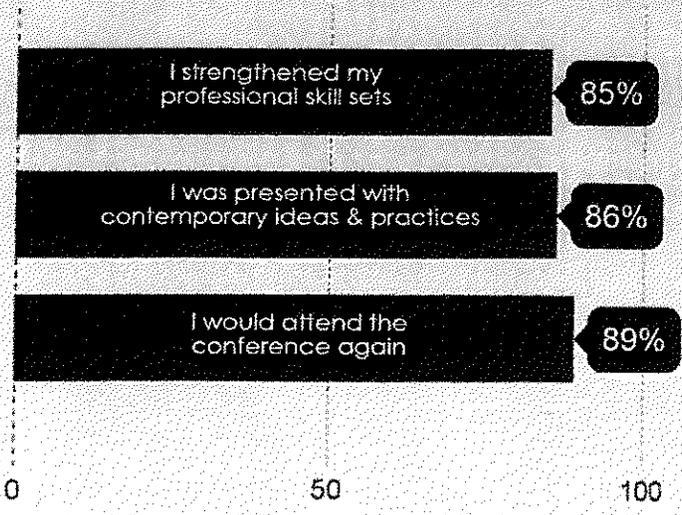
Applications for funding increased by 157% in 2015!



## 2015 OHIO CONFERENCE ON SERVICE & VOLUNTEERISM

Each year, ServeOhio convenes volunteer administrators, national service representatives, and the faith-based community at the Ohio Conference on Service and Volunteerism. The 2015 conference was a great success, convening 252 volunteer engagement professionals for a day of learning and networking. With the theme of Facing Forward>>Innovations in Service and Volunteerism, the conference provided 21 workshops and plenaries for attendees to increase their leadership skills and learn best practices from the field.

### PARTICIPANT FEEDBACK



"The conversations before and during the plenary sessions are the 'golden bonus' material. The closing session was great. I learned something new from every session."

- Conference Participant

## SERVEOHIO AWARDS

The ServeOhio Awards recognize Ohioans who make great contributions to their communities and the state through service and volunteerism. The awards were not distributed in 2015 because they were going through a makeover. We will debut the new and improved ServeOhio Awards program in 2016, selecting winners in all 5 regions of the state. We will present the awards in April of 2016, during National Volunteer Week.

