

COMMISSION MEETING MINUTES



Meeting Date: September 10, 2015

Meeting Location: CityLink Center, 800 Bank Street, Cincinnati, OH 45214

In Attendance: Donald Bean, John Beck, Dana Dunlap, Jane Federer, Sheila Fox, Adrian Hill, Johnmark Oudersluys, David Parker, Matthew Rubin, William Russell, Chris Shaffer, Pandora Shaw-Dupras, Brenda Stier-Anstine, Judy Turner. **Ex Officio:** Kim Hettel. **Staff/Counsel:** Bill Hall, Mark Holtzapple, Jennifer Sanders, Lisa Tope, Rebecca Verhoff-Kiss, Walter McNamara. **Visitor:** Sheighley Carter, Governor's Office of Faith-Based and Community Initiatives (Attachment 1).

Absent: Edwina Brewer, Bill Hayes, Charlotte Jones-Ward, Peggy Lehner, Tina Dunphy, Mary Cannon.

Meeting was called to order by Chair William Russell at 10:12 a.m. Russell thanked Oudersluys and CityLink Center for hosting the meeting. Chair then welcomed new Commissioners David Parker and Chris Shaffer, who were attending their first meeting.

It was moved by Stier-Anstine, seconded by Turner, to approve the minutes of the prior meeting, which had been distributed in advance. Motion carried.

New Business

Holtzapple reviewed the proposed Fiscal 2016 Master Budget (Attachments 2-4) which had been distributed in advance. He highlighted for Commissioners a number of specific revenue and expenditure lines including:

- Federal revenues reflect grant funds we will actually draw during the year, based on projected federal spending including pass-through funds. On the *Master Budget by Source* federal revenues are broken out by three funding streams: Commission support funds, AmeriCorps formula funds, and AmeriCorps competitive funds.
- State GRF includes approximately \$12,000 in excess of what was approved in the state budget, reflecting Controlling Board action two weeks ago at the request of OBM to increase our appropriation for the estimated state share of rental costs. This had been proposed in the Governor's budget but was eliminated during legislative consideration of the budget. (See bullet below regarding rental costs.)
- Cash Carryover reflects the fact that AEP provided two years of funding at \$15,000 each, which was received in FY15. Approximately half of the carryover will be spent in FY16, in addition to \$15,000 to be received from Honda Manufacturing, to support the ServeOhio Awards, the Annual Conference, and Days of Service mini-grants. The remaining half of the AEP funding will be used in FY17; this is the amount reflected on the Surplus line at the bottom of the budget.
- Salaries and Benefits are expected to increase by about 8% over last year, owing to a combination of two factors: (1) staff salary increases as approved in the state budget, and (2) "transition overlap" to bring on Holtzapple's replacement prior to his retirement in December.

- Contract Services includes website improvements that were budgeted last year but not yet completed, the facilitator for the State Service Plan meeting held in July, and backup services for our OnCorps grants management system.
- There are no costs budgeted for Furniture and Equipment this year, compared to over \$22,000 expended on that line last year, primarily for new office workstations.
- Office Space Rental reflects a significant increase due to the fact that starting with this fiscal year rent charges for state-owned space will be paid in full from agency budgets. In prior years the state's share of rent costs was paid from a common pool, and we reflected that state support as in-kind support and expense. (See second bullet above regarding additional GRF funds received for state rent share.)
- Meetings and Trainings reflects a significant decrease compared to last year, since last year's spending included costs for the AmeriCorps 20th Anniversary Event.
- Federal Subgrants line is an estimation of the funds that will be drawn by sub-grantees during FY16, since the grant years do not align with the state fiscal year.

Holtzapple reminded Commissioners that once the budget is approved, the Bylaws do provide for discretionary flexibility between budget lines, up to 10% or \$10,000 so long as the total spending does not exceed the approved budget. Should it appear during the year that spending will exceed the allowable flexibility, or in the case of significant changes to revenue estimates, a revised budget will be presented to Commissioners. It was moved by Federer, seconded by Rubin, to approve the Fiscal 2016 Master Budget as presented. Motion carried with no objections or abstentions.

Russell noted that Holtzapple was attending his last Commission meeting prior to his retirement. On behalf of the Commission he thanked Holtzapple for his 19 years of service and presented him with a retirement proclamation signed by the Governor and Lieutenant Governor.

Executive Director's Report

Bill Hall updated Commissioners on current topics as summarized in his written report and supplemental materials (Attachments 5-8). He also recognized Commissioners Stier-Anstine and Federer for their assistance in planning and hosting the State Service Plan strategic dialogue meeting on July 29th.

CityLink Center Overview and Tour

Russell turned the podium over to Commissioner Oudersluys, Executive Director of CityLink Center who shared a presentation of the organization's vision and programming. The key concepts of the CityLink model are co-location and integration of services provided by 14 resident and visiting partner agencies. This allows a person in need of services to go to one place, develop a personalized action plan, and receive support tailored to their needs. Services at CityLink Center include GED and IT training, an affordable car-purchase program, workforce development, financial education, counseling, veterans support, vision and dental care, and child care while clients are engaged in onsite programs and classes. Following the presentation a tour of the facility was conducted. More information about CityLink Center is available at <https://citylinkcenter.org>.

Lunch Presentations—Social Innovation in Cincinnati

Box lunches were provided courtesy of CityLink Center as four leaders from highly innovative Cincinnati service organizations spoke to the Commission about their programming and impacts. The speakers and their respective organizations were:

- Ryan Adcock, Executive Director, [Cradle Cincinnati](#)
- Kate Hansian, Executive Director, [Design Impact](#)
- Alan Woods, Director of Operations, [MORTAR](#)
- Joel Bokelman, President, [Changing Gears](#)

Organization names are hyperlinked above to the agency websites for additional information.

AmeriCorps Programming in Cincinnati

Last on the agenda for the meeting were presentations by two Cincinnati agencies with Commission-funded AmeriCorps projects:

- Santa Maria Community Services (SMCS) was represented by H. A. Musser, President & CEO; Blair Schoen, VP of Operations; Mary Ucci, AmeriCorps Director; Bonnie Hood, AmeriCorps Coordinator; and Hunter Lang, AmeriCorps member. SMCS operates *Project Advance*, with 15 full-time AmeriCorps members. The program focus is on advising low-income residents about health education and services.
- Cincinnati Youth Collaborative (CYC) was represented by Jane Keller, CEO; Dr. Tiffany Hinton, College and Career Manager; and Kiaya White, AmeriCorps member. CYC is an operating site under the statewide *Ohio College Guides* program. The program places fresh college grads into middle schools, high schools and community centers to serve alongside professional school counselors and other school faculty and staff to help guide traditionally underserved young people and get them the information and knowledge they need to prepare for, access and complete a postsecondary credential.

Announcements/Other Business

Russell advised Commissioners that the Executive Committee is presently in the process of conducting the annual performance appraisal of the Executive Director, as required under the Bylaws. Input has been solicited from Hall, staff members, and several grantee organizations. If any Commissioners wish to provide input into the process, they should contact Russell, Oudersluys, or Federer within the next two weeks. The plan is to finalize the review and meet with Hall to discuss the results at the Commissioner retreat in November.

Next meeting is the Commissioner retreat, which will be held at Mohican Lodge and Conference Center on November 12th and 13th. A block of rooms has been reserved; Commissioners will pay for their travel costs and be reimbursed. Additional materials will be forthcoming.

There being no other business the meeting adjourned at 2:59 p.m. on a motion by Hill, seconded by Stier-Anstine, approved by acclamation.

Executive Committee Meeting

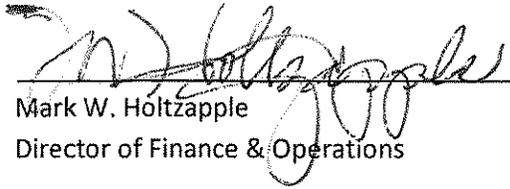
Committee convened at 9:00 a.m. with Russell, Oudersluys, Federer, Hall, and McNamara in attendance. Holtzapple absent for committee meeting; thanks to Federer for providing notes for preparation of minutes. Hall provided an overview of his written report, focusing on the search for a replacement for Holtzapple (see Attachment 5). Hall then was excused so that the Committee could use the remaining time for a work session on the Executive Director annual review. The group reviewed inputs received to date from staff and grantees. Additional input will be solicited from other Commissioners (to be announced by Russell at general meeting today), then the Executive Committee will meet for another working session on October 1st at the Annual Conference (time to be determined) to finalize the review. The results of the review will be presented to Hall during the Commissioner Retreat in November, with a written summary provided for inclusion in his personnel file. After meeting with Hall to present the review, the Executive Committee will provide an update to the other Commissioners. Committee adjourned at 10:00 a.m.

Executive Committee Meeting 10/01/2015

Committee convened at 10:05 a.m. during the ServeOhio Annual Conference at Quest Conference Center, 8405 Pulsar Place, Columbus, Ohio 43240 as announced in advance via Commission website. In attendance initially were Russell, Oudersluys, and Holtzapple. Holtzapple shared information that had been distributed by DAS Talent Management Division regarding a state-wide review of salary compression issues (i.e. staff being paid more than their supervisors) resulting from changes to state pay tables implemented in the state budget. Holtzapple confirmed that this is an issue for ServeOhio; under the new pay scales he now earns \$3.33 more per hour than Bill Hall. This issue will not resolve upon Holtzapple's departure because his replacement will come in as a lateral transfer at a rate \$3.19 higher than Hall. Holtzapple recommended that ServeOhio participate in the salary review process that would allow for a significant increase in Hall's salary to a level above his own, noting that federal funds are available to offset the additional salary cost. Committee agreed in principle to participation in the salary review and adjustment process and instructed Holtzapple to seek input from DAS Talent Management regarding an appropriate "differential percentage" by which the Executive Director's salary should exceed his direct reports. Holtzapple will confer with Russell after talking to DAS and they will determine a "proposed rate" for Hall which will be submitted as part of the salary review process. Salary increases resulting from the process will become effective 12/27/2015. This timeline will allow for Commission action at the November retreat to formally authorize an increase for Hall, subject to review and approval by DAS Talent Management and the Governor's office.

Holtzapple was excused from the meeting at 10:30 a.m. so the Committee could continue its work on the Executive Director performance appraisal. At 11:30 a.m. Oudersluys left and Federer joined the meeting. Work on the appraisal continued until 12:30 p.m. when the Committee formally adjourned. The Committee will complete the review process by meeting with Hall during the Commission Retreat on November 11-12th, and sharing an overview of the review process and results with the full Commission.

Minutes prepared and submitted by:



Mark W. Holtzapple
Director of Finance & Operations

Certified by:



Chair or Vice Chair

Approval Date: 11-13-15

COMMISSION MEETING MINUTES
Index to Attachments



Attachment 1: Visitor Log and Comment Request

Attachment 2: Fiscal 2016 Master Budget with Prior Year Comparison

Attachment 3: Fiscal 2016 Master Budget by Program

Attachment 4: Fiscal 2015 Master Budget by Source

Attachment 5: Executive Director's Report

Attachment 6: Executive Director's Report Addendum—Federal Budget Chart

Attachment 7: Executive Director's Report Addendum—AmeriCorps Program Directory

Attachment 8: Executive Director's Report Addendum—State Service Plan Proposed Goals/Strategies



FISCAL 2016 MASTER BUDGET
with Prior Year Comparison
All Sources and Uses Including Pass-Through Funds

REVENUES	2016 BUDGET
FEDERAL GRANTS-CNCS	\$ 6,736,000
STATE GRF APPROPRIATIONS	\$ 305,834
CORPORATE SUPPORT	\$ 15,000
MISC CASH DONATIONS	\$ -
CASH CARRYOVER	\$ 29,457
INKIND SUPPORT (STATE RENT SHARE)	\$ -
INKIND SUPPORT (AMERICORPS PSA)	\$ -
TOTAL REVENUES	\$ 7,086,291

2015 ACTUAL
\$ 6,401,196
\$ 293,839
\$ 45,000
\$ 405
\$ 13,771
\$ 12,044
\$ 15,000
\$ 6,781,255

2015 BUDGET
\$ 7,217,458
\$ 294,072
\$ 30,000
\$ -
\$ 13,771
\$ 12,000
\$ 15,000
\$ 7,582,301

EXPENDITURES	2016 BUDGET
SALARIES & BENEFITS	\$ 591,106
CONTRACT SERVICES	\$ 10,000
FISCAL AGENT & AUDIT SERVICES	\$ 10,000
TRAVEL-STAFF	\$ 13,500
TRAVEL-COMMISSIONERS	\$ 6,000
SUPPLIES	\$ 1,000
FURNITURE & EQUIPMENT \$500+	\$ -
POSTAGE & SHIPPING	\$ 450
TELEPHONE & DATA NETWORKING	\$ 12,958
OFFICE SPACE RENTAL	\$ 26,620
COPYING PRINTING & GRAPHICS	\$ 3,800
MEDIA & PUBLIC INFORMATION	\$ 1,500
SUBSCRIPTIONS DUES & FEES	\$ 10,900
MISC OPERATING COSTS	\$ -
MEETINGS & TRAININGS	\$ 4,000
AWARDS & RECOGNITION	\$ 6,000
CONFERENCE SUBSIDIES	\$ 5,000
SERVICE PROJECT SUPPORT	\$ 19,000
FEDERAL SUBGRANTS	\$ 6,350,000
SUBGRANTEE REFUNDS	\$ -
INKIND EXPENSE (STATE RENT SHARE)	\$ -
INKIND EXPENSE (AMERICORPS PSA)	\$ -
TOTAL EXPENDITURES	\$ 7,071,834

2015 ACTUAL
\$ 546,857
\$ 900
\$ 11,515
\$ 10,112
\$ 3,418
\$ 3,022
\$ 22,341
\$ 289
\$ 10,551
\$ 14,034
\$ 2,444
\$ 551
\$ 11,729
\$ -
\$ 11,695
\$ 5,687
\$ 648
\$ 23,267
\$ 6,066,250
\$ (20,554)
\$ 12,044
\$ 15,000
\$ 6,751,800

2015 BUDGET
\$ 585,130
\$ 6,000
\$ 9,500
\$ 13,500
\$ 10,000
\$ 4,000
\$ 27,400
\$ 600
\$ 16,017
\$ 12,000
\$ 3,700
\$ 600
\$ 9,200
\$ -
\$ 14,000
\$ 7,000
\$ 3,000
\$ 20,654
\$ 6,800,000
\$ -
\$ 12,000
\$ 15,000
\$ 7,569,301

SURPLUS (DEFICIT)	\$ 14,457
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\$ 29,455

\$ 13,000

2015 Actual Surplus represents Stewards of Service cash balance as of 6/30/2015 (\$2 rounding difference)
 2016 Budget Surplus represents estimated Stewards of Service Cash balance as of 6/30/2016.

For Approval by Commissioners on 9/10/2015



FISCAL 2016 MASTER BUDGET BY PROGRAM
All Sources and Uses Including Pass-Through Funds

DESCRIPTION	1500B OPERATIONS	1501B SERVEOHIO	1502B AMERICORPS	ALL FUNDS
REVENUES				
FEDERAL GRANTS-CNCS	\$ 386,000	\$ -	\$ 6,350,000	\$ 6,736,000
STATE GRF APPROPRIATIONS	\$ 305,834		\$ -	\$ 305,834
CORPORATE SUPPORT	\$ -	\$ 15,000	\$ -	\$ 15,000
MISC CASH DONATIONS	\$ -	\$ -	\$ -	\$ -
CASH CARRYFORWARD	\$ -	\$ 29,457	\$ -	\$ 29,457
TOTAL REVENUES	\$ 691,834	\$ 44,457	\$ 6,350,000	\$ 7,086,291

EXPENDITURES				
SALARIES & BENEFITS	\$ 591,106	\$ -	\$ -	\$ 591,106
CONTRACT SERVICES	\$ 10,000	\$ -	\$ -	\$ 10,000
FISCAL AGENT & AUDIT SERVICES	\$ 10,000	\$ -	\$ -	\$ 10,000
TRAVEL-STAFF	\$ 13,500	\$ -	\$ -	\$ 13,500
TRAVEL-COMMISSIONERS	\$ 6,000	\$ -	\$ -	\$ 6,000
SUPPLIES	\$ 1,000	\$ -	\$ -	\$ 1,000
POSTAGE & SHIPPING	\$ 450	\$ -	\$ -	\$ 450
TELEPHONE & DATA NETWORKING	\$ 12,958	\$ -	\$ -	\$ 12,958
OFFICE SPACE RENTAL	\$ 26,620	\$ -	\$ -	\$ 26,620
COPYING PRINTING & GRAPHICS	\$ 3,800	\$ -	\$ -	\$ 3,800
MEDIA & PUBLIC INFORMATION	\$ 1,500	\$ -	\$ -	\$ 1,500
SUBSCRIPTIONS DUES & FEES	\$ 10,900	\$ -	\$ -	\$ 10,900
MEETINGS & TRAININGS	\$ 4,000	\$ -	\$ -	\$ 4,000
AWARDS & RECOGNITION	\$ -	\$ 6,000	\$ -	\$ 6,000
CONFERENCE SUBSIDIES	\$ -	\$ 5,000	\$ -	\$ 5,000
SERVICE PROJECT SUPPORT	\$ -	\$ 19,000	\$ -	\$ 19,000
FEDERAL SUBGRANTS	\$ -	\$ -	\$ 6,350,000	\$ 6,350,000
SUBGRANTEE REFUNDS	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 691,834	\$ 30,000	\$ 6,350,000	\$ 7,071,834

SURPLUS (DEFICIT)	\$ -	\$ 14,457	\$ -	\$ 14,457
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2016 Budget Surplus represents estimated Stewards of Service Cash balance as of 6/30/2016.

For Approval by Commissioners on 9/10/2015



FISCAL 2016 MASTER BUDGET BY SOURCE
 All Sources and Uses Including Pass-Through Funds

DESCRIPTION	FEDERAL GRANTS	STATE GRF	OTHER SOURCES	ALL FUNDS
REVENUES				
CNCS-COMMISSION SUPPORT FUNDS	\$ 386,000	\$ -	\$ -	\$ 386,000
CNCS-AMERICORPS FORMULA FUNDS	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000
CNCS AMERICORPS COMPETITIVE FUNDS	\$ 2,350,000	\$ -	\$ -	\$ 2,350,000
STATE GRF APPROPRIATIONS	\$ -	\$ 305,834	\$ -	\$ 305,834
CORPORATE SUPPORT	\$ -	\$ -	\$ 15,000	\$ 15,000
MISC CASH DONATIONS	\$ -	\$ -	\$ -	\$ -
CASH CARRYFORWARD	\$ -	\$ -	\$ 29,457	\$ 29,457
TOTAL REVENUES	\$ 6,736,000	\$ 305,834	\$ 44,457	\$ 7,086,291

EXPENDITURES				
SALARIES & BENEFITS	\$ 303,082	\$ 288,024	\$ -	\$ 591,106
CONTRACT SERVICES	\$ 10,000	\$ -	\$ -	\$ 10,000
FISCAL AGENT & AUDIT SERVICES	\$ 7,500	\$ 2,500	\$ -	\$ 10,000
TRAVEL-STAFF	\$ 13,500	\$ -	\$ -	\$ 13,500
TRAVEL-COMMISSIONERS	\$ 4,000	\$ 2,000	\$ -	\$ 6,000
SUPPLIES	\$ 1,000	\$ -	\$ -	\$ 1,000
POSTAGE & SHIPPING	\$ 450	\$ -	\$ -	\$ 450
TELEPHONE & DATA NETWORKING	\$ 12,958	\$ -	\$ -	\$ 12,958
OFFICE SPACE RENTAL	\$ 13,310	\$ 13,310	\$ -	\$ 26,620
COPYING PRINTING & GRAPHICS	\$ 3,800	\$ -	\$ -	\$ 3,800
MEDIA & PUBLIC INFORMATION	\$ 1,500	\$ -	\$ -	\$ 1,500
SUBSCRIPTIONS DUES & FEES	\$ 10,900	\$ -	\$ -	\$ 10,900
MEETINGS & TRAININGS	\$ 4,000	\$ -	\$ -	\$ 4,000
AWARDS & RECOGNITION	\$ -	\$ -	\$ 6,000	\$ 6,000
CONFERENCE SUBSIDIES	\$ -	\$ -	\$ 5,000	\$ 5,000
SERVICE PROJECT SUPPORT	\$ -	\$ -	\$ 19,000	\$ 19,000
FEDERAL SUBGRANTS	\$ 6,350,000	\$ -	\$ -	\$ 6,350,000
SUBGRANTEE REFUNDS	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 6,736,000	\$ 305,834	\$ 30,000	\$ 7,071,834

SURPLUS (DEFICIT)	\$ -	\$ -	\$ 14,457	\$ 14,457
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2016 Budget Surplus represents estimated Stewards of Service Cash balance as of 6/30/2016.

For Approval by Commissioners on 9/10/2015



September 2015

EXECUTIVE DIRECTOR'S REPORT

ADMINISTRATION

Federal Budget Update – FY 2016 *(Federal Budget Chart Enclosed)*

As many of you know, the federal budget process has started-up again now that Congress has returned from their summer recess. Funding for the Corporation for National and Community Service (CNCS) – our federal funder – is under the Labor, Health & Human Services, Education & Related Agencies Subcommittee; this subcommittee faces a \$3.7 billion reduction for FY 2016. Both the House and Senate have done subcommittee mark-ups; the House mark-up recommends \$687.8 million for CNCS, a \$367 million reduction; the Senate mark-up recommends \$844.3 million for CNCS, a \$210 million reduction. The House version eliminates State Service Commissions, AmeriCorps NCCC, Volunteer Generation Fund and Social Innovation Fund; significantly reduces CNCS operating expenses, AmeriCorps State & National funds and the National Service Trust; VISTA and Senior Corps are flat funded. The Senate version eliminates the Social Innovation fund; reduces AmeriCorps State & National, Senior Corps and VISTA Funding; State Service Commissions, AmeriCorps NCCC and Volunteer Generation Fund receive level funding.

FY 2015 ends 9/30/15; there are only ten legislative session days in September. Options include a continuing resolution or temporary funding at current levels; a federal government shutdown; or a bipartisan budget deal via Appropriations Committee Leadership. Current thinking is that there will be a continuing resolution followed by a bipartisan budget deal later this calendar year. ServeOhio staff will keep commissioners posted as the process unfolds and provide opportunities for outreach to elected officials on this issue as appropriate.

ServeOhio Director of Finance & Operations

ServeOhio received over 40 applications for the Director of Finance & Operations position which is open due to Mark Holtzapple's pending retirement (12/4/15). Four applicants received initial interviews the week of 8/23; two of those applicants received second interviews the week of 8/30. An offer has been extended and tentatively accepted by our first-choice candidate; background credentialing is currently in process via the Department of Administrative Services. We are hoping for an early October start-date for this position which will provide us with two full months of position overlay.

ServeOhio Commissioner Orientation

Six ServeOhio Commissioners (Adrian Hill, Dana Dunlap, Chris Shaffer, David Parker, Donald Bean, Sheila Fox) participated in orientation on 9/4/15. Content relayed during the four-hour session included national service history and establishing legislation; commissioner role and responsibilities; AmeriCorps structure, grantee selection process, compliance monitoring and impact reporting; commissioner fiscal responsibilities and budgetary overview; commission activity in volunteer engagement; and communication/outreach strategies. Thanks to Commissioner Jane Federer for kicking-off the orientation and sharing her commission experience.

AMERICORPS

AmeriCorps Portfolio – Program Year 2015 (AC Program Directory Enclosed)

Enclosed is the AmeriCorps Program Directory for PY 2015-2016; this document has been streamlined for easier use and distribution with more significant detail on the programs located on the commission website. Our current AmeriCorps portfolio has over 800 AmeriCorps members providing 1.1 million hours of service within 20 AmeriCorps programs. New operational programs for the current year include University Hospitals Cleveland; programs formerly operating at Family and Community Services and the Ohio Office of Criminal Justice Services are in the process of closing. Our two planning grants from PY 2014 – Starfire Council of Greater Cincinnati and The John Glenn College of Public Affairs at The Ohio State University – did not progress to operational status.

AmeriCorps Grantee Survey Results – Communication/Training/Technical Assistance

AmeriCorps program staff from PY 2014 recently completed a Communications and Technical Assistance Survey rating their satisfaction with ServeOhio staff responsiveness and ability to relay content.

- 76% of respondents indicated that the relevance and frequency of communication from ServeOhio staff met or exceeded their expectations.
- 84% of respondents stated that inquiries of ServeOhio staff met or exceeded their expectations in terms of timeliness and content.
- 74% of respondents indicated that the training and technical assistance received met or exceeded their expectations in terms of frequency and relevancy.

Most of the challenges recorded within the survey were relative to new program start-up, meeting required deadlines and implementing ever-changing federal regulations.

Starting Strong 2015

Program directors within the current AmeriCorps portfolio were in Columbus August 17th and 18th for our annual Starting Strong meeting. Content included an orientation for new programs and program staff on Day One. Updates on financial reporting; AmeriCorps Terms and Conditions; and performance measurement protocol and documentation were covered on Day Two.

AmeriCorps Member Entrance/Exit Survey

ServeOhio is entering into a partnership with the John Glenn College of Public Affairs at The Ohio State University to administer an entrance/exit survey of AmeriCorps members serving within the ServeOhio AmeriCorps portfolio. The survey will collect comprehensive demographic data, explore member motivations related to service and capture member satisfaction levels with their service experience. ServeOhio will utilize such information to inform AmeriCorps member recruitment and retention efforts, as well as, to serve as an additional tool to monitor program quality; OSU will utilize the data for academic research purposes relative to AmeriCorps and member motivation. This initiative will help standardize the collection of such data and meet a primary objective within the commission's current strategic plan.

National Opening Day – 10/16/15

ServeOhio is working with AmeriCorps program staff in planning regional Opening Day ceremonies and activities on Friday, October 16th. AmeriCorps members will gather in at least four locations across the state (Cleveland, Columbus, Athens, Dayton) to network and receive the AmeriCorps Pledge. Commissioners are encouraged to participate in

activities within their region; contact Rebecca Verhoff-Kiss, ServeOhio Outreach & Education Officer, if you would like to be part of one of these events.

NOFO Release – Program Year 2016

ServeOhio has released the AmeriCorps Competitive Notification of Funding Opportunity (NOFO) and all related documents for PY 2016. Technical assistance will be conducted in September, October and November. Applications are due to ServeOhio 12/2/15; peer and staff reviews will be completed by mid-December. Commissioners will vote on these applications at the 1/14/16 Commission Meeting. Contact Marry Cannon, ServeOhio Program Development and Evaluation Officer, if you would like to serve as a peer reviewer in early December.

VOLUNTEER ENGAGEMENT

2015 Ohio Conference on Service and Volunteerism

Registration for the 2015 Ohio Conference on Service and Volunteerism is open; current registration volume is on-track to meet our goal of 250 participants. The event will be held on Thursday 10/1/15 at Quest Conference Center; workshop and plenary content will focus on the conference theme of Innovation in Service and Volunteerism. Kaira Esgate, Executive Director of America's Service Commissions, will be presenting at the conference; she will host a commissioner dialogue during Session C (1:45PM – 2:45PM) of the conference. If you plan to attend the conference and have not yet registered, please do so ASAP – identifying yourself as a ServeOhio Commissioner and utilizing "ServeOhio 2015" as your complimentary registration password.

Make A Difference Day 2015 Project Grants

ServeOhio received 36 applications totaling over \$32,000 to support projects for Make A Difference Day (10/24/15). We continue to see a significant rise in the number of project funding requests for all National Days of Service (MLK, GYSD, MDD) supported by our Stewards of Service initiative. Applications will be reviewed the week of September 13th; please contact Rebecca Verhoff-Kiss, ServeOhio Outreach & Education Officer, to serve as a reviewer. We anticipate awarding approximately \$7,000 for Make A Difference Day 2015.

State Service Plan – Overview of Initial Goals/Strategies *(Draft SSP Goal/Strategy Document Enclosed)*

ServeOhio staff continues to work on the initial draft of our new State Service Plan (SSP). Approximately 40 individuals, representing the required constituencies, attended a strategic dialogue on 7/29/15 to assist in the development of specific goals and strategies. Six current ServeOhio Commissioners (Pandora Shaw-Dupras, Jane Federer, Kim Hettel, Dana Dunlap, Donald Bean, Charlotte Jones-Ward) and one former ServeOhio Commissioner (Alan Penn) were in attendance. Enclosed is a draft summary of the goals and strategies formulated by the dialogue. Below is the timeline for the plan development; commissioners will have the opportunity to discuss the plan in detail at our November retreat, prior to the public input period.

7/29/15	Strategic Dialogue
8/2015 – 10/2015	Additional Data/Information Gathering
9/10/15	ServeOhio Commission Meeting
10/1/15	Ohio Conference on Service and Volunteerism
11/12/15 – 11/13/15	ServeOhio Commission Retreat
11/15/15 – 12/15/2015	Public Comment Period
1/14/16	ServeOhio Commission Meeting – Final Approval of SSP
1/2016 – 12/2018	Implementation of SSP

CNCS	FY15 Enacted Level	FY16 President's Budget	FY16 House Proposed	FY16 Senate Proposed
State Commission Grants	\$16,038,000.00	\$17,000,000.00	\$0.00	\$16,038,000.00
AmeriCorps State & National	\$335,430,000.00	\$425,105,000.00	\$318,046,000.00	\$270,000,000.00
AmeriCorps VISTA	\$92,364,000.00	\$96,885,000.00	\$92,364,000.00	\$90,000,000.00
AmeriCorps NCCC	\$30,000,000.00	\$30,500,000.00	\$0.00	\$30,000,000.00
Senior Corps	\$202,117,000.00	\$202,117,000.00	\$202,117,000.00	\$196,637,000.00
Innovation, Assistance & Other Activities				
Volunteer Generation Fund	\$3,800,000.00	\$5,000,000.00	\$0.00	\$3,800,000.00
Social Innovation Fund	\$70,000,000.00	\$70,000,000.00	\$0.00	\$0.00
Innovation, Demonstration & Other	\$3,600,000.00	\$3,601,000.00	\$0.00	\$3,600,000.00
Evaluation	\$5,000,000.00	\$5,000,000.00	\$0.00	\$4,000,000.00
Subtotal of Operating Expenses	\$742,311,000.00	\$838,208,000.00	\$612,527,000.00	\$614,075,000.00
National Service Trust	\$209,618,000.00	\$237,077,000.00	\$50,000,000.00	\$145,000,000.00
Salaries and Expenses	\$81,737,000.00	\$86,176,000.00	\$20,000,000.00	\$80,000,000.00
Office of the Inspector General	\$5,250,000.00	\$6,000,000.00	\$5,250,000.00	\$5,250,000.00
TOTAL	\$1,038,916,000.00	\$1,167,461,000.00	\$687,777,000.00	\$844,325,000.00

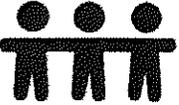


2015-16 ServeOhio AmeriCorps

For over 20 years, ServeOhio has worked with local partners to build AmeriCorps programs that meet the critical needs of individual Ohio communities. Together, we design high-impact, evidence-based service initiatives in education, economic opportunity, healthy futures, environmental stewardship, veterans and military families, and disaster services.

ServeOhio makes national service local – investing in local communities to build a stronger Ohio.

\$6.4 Million Federal Dollars + **\$4.2 Million** Local Dollars

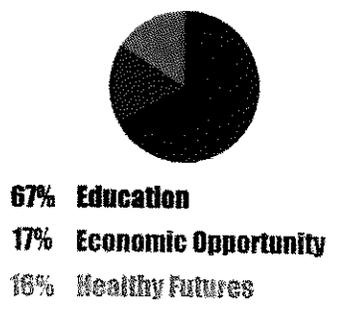
20 AmeriCorps Programs
 800 Members
1.1 Million Service Hours

\$3.8 Million
Education Awards 

Service Locations

Members serve at **441** Sites in Ohio Including:
334 Schools & **107** Community Based Organizations 

AmeriCorps Focus Areas



Getting Things Done in Ohio

ServeOhio improves academic achievement by supporting 692 AmeriCorps members serving in 334 schools across Ohio. AmeriCorps members tutor, mentor, and teach more than 50,000 students – increasing attendance rates and course completion – helping students build successful strategies for high school graduation, targeted higher education pursuits, and meaningful employment opportunities to achieve long-term life goals.

ServeOhio builds skills and increases employment opportunities for the 800 individuals now serving as AmeriCorps members. Ohio AmeriCorps members will receive over 112,000 hours of professional development and training, and will earn over \$3.8 million in education awards that can be used to pay for post-secondary education or qualified student loans. Since the inception of AmeriCorps in 1994, Ohio residents have qualified for more than \$93 million in AmeriCorps education awards – a valuable resource that significantly reduces student debt.

2015-16 ServeOhio AmeriCorps Programs

Education: Improving Learning, Strengthening Schools

Program	Members	Geographic Location	Primary Service
City Year Cleveland	50	Cuyahoga County	Tutoring and mentoring service to increase academic achievement.
City Year Columbus	36	Franklin County	Tutoring and mentoring service to increase academic achievement.
Community Properties of Ohio Impact Corporation	20	Franklin County	Improving early literacy and school readiness skills.
Educational Service Center of Central Ohio	120	Statewide	Supporting student achievement in grade-level reading proficiency.
Teach for America-Ohio	180	Cuyahoga, Hamilton, Lorain, and Montgomery Counties	Teaching to support academic success in low-income schools.
College Now Greater Cleveland	70	Statewide	Advising first-generation students on college admission strategies.
Ohio Association of Community Colleges	40	Statewide	Supporting community college students in course completion.
Northeast Ohio Medical University	30	Central and Northeast Ohio	Increasing school engagement in rural areas via service learning.
Sinclair Community College	20	Montgomery County	Coordinating mentoring programs to support dropout prevention.
United Way of Greater Toledo	20	Lucas County	Academic coaching to increase high school completion.

Economic Opportunity: Building Skills, Increasing Employment

Program	Members	Geographic Location	Primary Service
Ohio Historical Society	10	Statewide	Generating local economic investment via preservation.
State Library of Ohio	30	Statewide	Reducing the digital divide in underserved rural communities.
University of Dayton	32	Montgomery County	Increasing financial literacy within opportunity youth populations.
University Settlement	14	Cuyahoga County	Providing job skill development within disadvantaged populations.
Youngstown Neighborhood Development Corporation	13	Mahoning County	Reducing urban blight to create safer neighborhoods.
Santa Maria Community Services	15	Hamilton County	Advising low-income residents on health education and services.

Healthy Futures: Building Healthy Communities

Program	Members	Geographic Location	Primary Service
American Red Cross of Greater Columbus	20	Statewide	Providing disaster education to build safer communities.
Ohio University	23	Athens and Washington Counties	Nutrition education and health screenings reducing absenteeism.
Rural Action	26	Southeast and Central Ohio	Environmental stewardship and education to support renewal.
University Hospitals Cleveland	10	Cuyahoga County	Health coaching to support individuals with chronic disorders.



State Service Plan – Proposed Goals/Strategies from Strategic Dialogue

GOAL ONE

Increase awareness of volunteerism/national service in Ohio to engage more individuals; demonstrate the impact of service; and increase support.

GOAL TWO

Build infrastructure that promotes collaboration, encourages innovation and secures resources to increase volunteer/national service opportunities in number and quality.

STRATEGIES

AWARENESS	INFRASTRUCTURE
<p>Marketing & Messaging</p> <ul style="list-style-type: none"> ➤ Create a statewide campaign to increase volunteerism via traditional media and social media. ➤ Increase outreach to under-represented populations – such as males, younger adults, older adults, recipients of service, etc. ➤ Share the impact of volunteers – qualitative and quantitative. ➤ Showcase examples of successful corporate volunteer strategies to encourage new corporate participation. 	<p>Partnerships</p> <ul style="list-style-type: none"> ➤ Develop a Buckeye Volunteerism Roundtable to sustain dialogue; build new initiatives; increase corporate support. ➤ Create a comprehensive ServeOhio Network to share resources and ideas; collect dues to support network. ➤ Build partnerships with institutions/funders to match AmeriCorps Education Awards – increase benefits to national service participants to reduce student debt and keep alums in Ohio. ➤ Create partnerships to expand Employers of National Service initiative in Ohio. ➤ Increase collaborative public/private partnerships to grow and sustain volunteerism and national service.
<p>Policy & Advocacy</p> <ul style="list-style-type: none"> ➤ Strengthen efforts to educate legislators and elected officials on the impact of volunteerism and national service. ➤ Implement “lobby day” at Ohio Statehouse to promote/demonstrate volunteerism and national service as a solution to critical issues. 	<p>Professional Development</p> <ul style="list-style-type: none"> ➤ Increase educational opportunities for organizations to strengthen volunteer engagement by strengthening volunteer administration and creating higher quality volunteer opportunities.
	<p>Innovation</p> <ul style="list-style-type: none"> ➤ Lifetime of Service Pathways – increasing service learning; required service hours for graduation; promotion of gap year service. ➤ Higher education loan forgiveness tied to service commitments in approved high-need areas. <p>Impact</p> <ul style="list-style-type: none"> ➤ Identify specific critical issue(s) and focus volunteer/national service efforts to maximize impact. ➤ Establish community conversations statewide to initiate social change to address needs. <p>Best Practices</p> <ul style="list-style-type: none"> ➤ Create a central web-based directory of resources for volunteer organizations to review program models, best practices, etc. ➤ Develop a statewide tracking system to better capture common, measureable volunteer metrics. ➤ Highlight program models that focus on intergenerational volunteerism and increasing volunteer diversity.